

Graduate Council Meeting October 21, 2020 - 1-3pm

Minutes

Attendees: Kim Barchard, Sara Jordan, Doug Unger (also proxy for Kelly Mays), Catherine Dingley, Anjala Krishen, Alicia Rico, Ben Burroughs, Anthony Gatling, Anne Stevens, Greg Moody, Victor Kwong, Ganqing Jiang, Doris Watson, Sean Clark, Christian Jensen, Alona Angosta, Christine Ancajas, Dan Allen, Dong Chan Lee, Dory Mizrachi, Han-Fen Hu, Harsha Perera, Helen Wing, Henry Selvaraj, Hui Zhao, Ian McDonough, James Navalta, Janet Dufek, Jared Lau (also proxy for Sam Song), Jennifer Pharr, Jichun Li, Keala Kiko, Kim Charron, Kymberly Mellen, Laura Kruskall, Laxmi Gewali, Lisa Davis, Marcus Civin, MaryAnn Overcamp-Martini, Micah Stohlmann, Michael Borer, Michael Nicholl, Natalierose Pennington, Nikkole Liesse, Peter Gray, Pramen Shrestha, Rhonda McElroy, Sharolyn Pollard, Steen Madsen, Tamara Herold, Vicki Rosser, Wendy Kveck, Norma Saldivar, William Bauer, Kenny Varner, Karyn Holt, Alyssa Crittenden, Mathew Varre

Ex-Officio: Kara Wada, Leslie Hunter, Valarie Burke, Brianne Heinle, Emily Lin, Kate Korgan

- Welcome:
 - Graduate Council Chair - Dr. Alyssa Crittenden
 - *Should we record the meeting?*
 - *About 15 attendees thought it would be a good idea*
 - *Have to look into permissions about recording Webex meetings*
 - Welcome new Grad Coordinators! (Bill Bernatis transitioning for Richard Miller)

- Committee [Composition](#) (Reminder to Chairs: Submit minutes To Leslie Hunter & Emily)
 - [Course Review Committee](#) - Dr. James Navalta, Chair
 - [Programs Committee](#) - Dr. Greg Moody, Chair
 - [Program Review Committee](#) - Dr. Kelly Mays, Chair
 - [Awards Committees 1 & 2](#) - Dr. Janet Dufek, Chair (1) & Dr. Steen Madsen, Chair (2)
 - [Appeals & Legal Issues Committee](#) - Sean Clark, Chair
 - [Top Tier Leadership & Professional Development Academy Advisory Board](#) - Dr. Valarie Burke & Dr. Sara Jordan, Co-Chairs
 - [Top Tier Postdoctoral Affairs Advisory Board](#) - Dr. Barbara St. Pierre Schneider & Dr. Valarie Burke, Co-Chairs
 - [Top Tier GEM Working Group](#) - Dr. Emily Lin & Kara Wada, Co-Chairs
 - *GEM news: decision support has been working on a time-to-degree dashboard and we're meeting with them again Monday and we're getting closer!*
 - *Will email out the faculty demographic power point slides after the meeting*
 - [Top Tier Graduate Faculty & Student Success Working Group](#) - Dr. Peter Gray, Chair
 - [Top Tier Innovative Graduate Programs Working Group](#) - Dr. Kate Korgan & Dr. Emily Lin, Co-Chairs

- Top Tier Graduate Pivot Planning Working Group - Dr. Doug Unger, Chair
- Graduate College new this fall: Kate
 - Program Onboarding Working Group
 - Data & Reporting Working Group
 - Graduate College DEIJ Advisory Board
 - Graduate Student Advisory Board
- Faculty Senate Updates - Dr. Vicki Rosser, Chair
 - *International student challenges with Duration of Stay and H1-B changes*
 - *Accreditation report - accreditors extremely pleased with how UNLV is handling the COVID crisis and students have given praise as well*
 - *Fac Senate now has representative on Police Services Advisory Board*
- GPSA Updates - Mat Sunil Varre, Treasurer
 - *Planning to send comments regarding the international student changes to policy makers*
 - *<https://www.federalregister.gov/documents/2020/09/25/2020-20845/establishing-a-fixed-time-period-of-admission-and-an-extension-of-stay-procedure-for-nonimmigrant>*
- COVID-19 Updates: See GC COVID webpage (Kate)
 - General check-in: how are you, your colleagues & your students?
 - *Discussed the need to keep providing accommodations for students at risk and asking students how they are coping and balancing their academic and personal life; we need to make sure students know what resources are available and share those often; one on one meetings with students to check in (Doris Watson); we will also need to prepare for future support and what it will look like coming out of this crisis (Kenny Varner)*
 - *Tamara Herold - School of Criminal Justice created self-care videos for students, email tamara.herold@unlv.edu if interested*
 - *Kenny Varner - meeting of faculty to discuss parent support; want to start a program called SP-EAK (Supporting Parents; Engaging and Advancing Kids). When we are back on campus finding one or two nights a week where parents have classes where we can offer a 3:45-7:15 program run by pre-service teachers to provide a space to help with homework, provide educational support, provide a meal for the kids. The idea would be that the kids go to college with their parents, but provide a safe and free space for kids to be cared for and educationally supported while their parents are in class.*
 - *Doug Unger - students feeling the effects of isolation and lack of socialization*
 - *Natalierose Pennington - created Discord channels for students to congregate and share*
 - *Doug Unger - exhaustion seems to be an issue with virtual and desk tasks*
 - *Kim Barchard - faculty miss the informal interactions such as they would get with hallway chats, etc.*

- Daniel Young: virtual meeting fatigue as well as lack of spontaneous interaction
 - Links to Food Pantry and Housing Help: <https://www.unlv.edu/sdsj/resources>
 - Graduate College to create a Google Drive specifically for resources available to faculty and students
 - Budget update & hiring
 - No further budget changes than previously reported regarding FY21 (until June 2021)
 - Will know more how to proceed into FY22 in Dec/Jan; will have to figure out creative solutions to move forward
 - Michael Borer: Should we be thinking about admissions, maybe smaller cohorts or suspension of admissions?
 - Kate Korgan: Since we do not fund all or even most students please continue to admit and encourage students to apply
 - Protection of GAs
 - Grad College finances
 - Looking forward; mitigating impact via grants
 - [Guide to Understanding F&A](#)
 - Have heard from other units that Graduate College receives these funds, but that is not the case. May have been a hold-over from a previous structure.
 - It would be beneficial if the GC could secure a piece of this in the future.
 - S/U
 - Not an option for Fall 2020 (NSHE decision)
 - CAPS, etc.
 - HR website has the most up to date resources
 - No firearms on campus. Period.
 - Commencement plans
 - <https://www.unlv.edu/commencement>
 - Dec 15th - 2 virtual events (10am Spring 2020 and 4pm Summer & Fall 2020)
 - Virtual hooding Dec 14th
 - Emergency Retention Grant Fund
 - Note: Dec 31 Eviction moratorium to lift, stay in touch with those at risk over the holidays
 - International challenges
 - [Duration of Stay](#)
 - H1-B
- Graduate College Initiatives: Kate
 - HSI Latinx Graduate Student Success Initiative
 - Graduate Student Life & Climate Survey
 - Grad Student Life & Climate survey - due 12/11
 - 10 \$1000 scholarships in a drawing for participating

- *Will have a summary of data over the winter break*
- Graduate College [SWOT Analysis, Strategic Plan](#) & Operational Plans
- Deep dive conversations on critical topics: 1) Diversity, equity, inclusion and justice; 2) Certificates, badges, microcredentials, and online grad ed; 3) International student recruitment, services, and community-building, etc.
 - *Once or twice a year*
 - *Brown Bags ---> change language to Lunch-n-Learn, etc*
 - *With smaller breakout groups*
 - *Possibly recorded*
 - *Admissions for the future - possibly topic*
- Graduate College Student Services: Valarie
 - Changes to Thesis & Dissertation submissions after submitted to ProQuest
 - VIRTUAL Online Leadership & Professional Development Academy (Valarie)
 - Grad Showcase 10/21
 - Rebel Grad Slam 3MT in November: Pls encourage your students to sign-up
- GEM updates & R2PC data: Kara
 - Faculty going on leave and process of providing signatures forms. [Proposed process for designating signature authority](#)
 - Fall 2020 Graduation-Related Reminders
 - October 26th is the extended deadline to apply for fall 2020 graduation without a late fee. Students must email grad.rpc@unlv.edu to apply as the application in MyUNLV is closed.
 - [Dean Korgan's email with all updated graduation-related deadlines for fall 2020](#)
 - Thesis/dissertation defense announcements
 - Defenses are public and must be advertised (date, time, location) on campus. Graduating students can review the [instructions on how to announce their defense](#). All defenses must be publicized through the Graduate College two weeks in advance. [Learn more](#).
 - Info and Resources from ETS:
 - [Email/LinkedIn article from ETS](#)
 - A new [web page](#) with materials that can help inform the conversations that may be happening on your campus or within your academic networks about the use of GRE scores in admissions. The page offers FAQs and a number of downloadable resources, including an [infographic](#) that provides a side-by-side comparison of admissions with and without GRE scores.
 - New [GRE test prep modules](#) for advisors and educators who conduct workshops with students. Access is free, and the modules provide videos, presentation decks and other resources.
- GC Academic Affairs: Emily
 - Handbook updates

- Programs - Degree Directory: <https://www.unlv.edu/academics/degrees>
 - Faculty forthcoming
 - Postdoc forthcoming
 - IDGP forthcoming
 - Student Handbook <https://catalog.unlv.edu/index.php?catoid=31>
 - GA Handbook being updated
- Graduate Awards <https://www.unlv.edu/graduatecollege/faculty#>: Opportunities & Awards: Emily
 - Graduate Awards (Students & Faculty) - Dec. 1st
 - Graduate Coordinator Stipends: Emily
 - Please download and electronically sign [Graduate Coordinators' Annual Allocation Agreement form](#). Return to gradassociatedean@unlv.edu no later than **Nov. 1st, 2020**.
 - Please let Emily know if there are any changes asap to deans, associate deans, department chairs, College/School level Curriculum Chairs, or graduate coordinators.
 - Graduate Coordinator phone numbers on the Degrees Directory: default to the department phone number unless otherwise notified?
 - Culminating Course Project-Final Check: James/Emily
 - GCRC charge this year is to assist with categorizing the culminating requirement for all graduate programs.

The goal is to have all culminating requirements identified and categorized according to the following: Dissertation courses; Thesis courses; Professional Projects; Paper courses; Exam Courses; Proposal/Prospectus courses; Capstone/Culminating Courses

For College/School representative on the GCRC, we ask that they go back to their respective college/school and share with their colleagues (Graduate Coordinators or other relevant faculty in their unit) to confirm the current categorization of the courses reflected on this spreadsheet is accurate:

<https://docs.google.com/spreadsheets/d/1NMwNeC9TOX7oxfTCDG2V9fk7XbBM9Mak3SCnBiiZd8/edit#gid=589994226>

That is, the current categorization of the course is accurate. The definitions of the categories appear in the first tab and each college/school have their own individual tabs. They and their colleagues should review each course and their respective current categorization and enter any changes to the categorization, if needed, in Columns P, Q & R. They should complete the review and provide any comments no later than **Nov. 18** (GCRC Nov. meeting).

- Faculty Leaving the University: Emily
 - Graduate faculty who are leaving UNLV must submit a Graduate Faculty Leaving form. The leaving form takes less than five-minutes to complete and does not require any uploads. The leaving form link can be found on the Graduate Faculty Status web page, here:
<https://www.unlv.edu/graduatecollege/graduate-faculty-status>
The leaving form indicates whether the graduate faculty member may continue unfinished work with students at the time of departure, continue on current Graduate Advisory Committees, and/or teach at the graduate level. It also indicates whether the faculty member may serve on future student committees after departure.
 - If the leaving form is not submitted within 30 days after departure from UNLV, we shall assume that the faculty member is not interested in maintaining any graduate faculty status at UNLV, continuing on any current Grad Advisory Committees, teaching at the grad level at UNLV, or engaging in future committee participation with students.

- New Business