UNLV | GRADUATE COLLEGE

GRADUATE COUNCIL MINUTES

Feb 19, 2020 @ 1 - 4 pm, Gateway Gather 1 & 2 (GTW 268-269)

Attendees: On sheet in office

I.   Welcome and Comments from Council Chair, Dr. Toni Repetti

II. Executive Committee Reports
   A. Course Review Committee - James Navalta
   B. Program Committee - Greg Moody
   C. Program Review - Kaushik Ghosh
   D. Awards Committees 1 & 2 - Toni Repetti and Steen Madsen
   E. Appeals & Legal Issues - Sean Clark - no appeals at this time!
   F. Professional Development Academy Advisory Board - Kate Korgan and Rebecca Benfield
   G. Top Tier Postdoctoral Committee & Advisory Board - Kate Korgan
   H. Top Tier R2PC - Kara Wada
   I. Top Tier Faculty & Student Support - Peter Gray
   J. Top Tier Innovative Programs - Emily Lin
   K. Faculty Senate - Doug Unger
   L. GPSA - no rep present

III. Emily Lin's Associate Dean's Report
   A. Reminder: Graduate Student Annual Evaluations: Extended deadline Feb. 28
      1. 1500 students still need to complete
      2. Please remind your students
      3. Grad College will review survey and consider splitting it to better serve different programs/populations (Professional vs. Research Programs)
      4. May also consider linking surveys to student lifecycle, so students receive a more customized survey
   B. Updating 2020-2021 Graduate Catalog basic department/school information: Deadline is April 1st
      1. Grad Coordinators should have received email from Alex Goncalves
      2. Email Dr. Emily Lin with any questions or concerns
   C. 2020-2021 Program Handbook Updates: Deadline is April 1st
      1. Grad College will review, approve and send back approved version
      2. Will be in Degrees Directory before August

IV. Kate Korgan's Dean's Report
   A. Search Updates

1. GC Recruiter position should be filled in about a month
2. Systems & Data Analyst position - made offer, but declined due to retention offer at current university, still looking for someone with Salesforce and data experience
B. AY20-21 IGA Application: Fall 2020 due date is March 15th
   1. IGAs are GA positions supplemental to positions students already have (for teaching experience, additional funding, to help cover instructional need at the UG level)
   2. Provost using PTI funds to cover this
   3. No limitation of IGAs per department
   4. Decisions will be made by late April
   5. For Spring: Oct 1 deadline, but could do fall and spring applications now
C. Fall 2020 Finishing Fellows Application coming soon! Deadline: April 15th
   1. Final semester awards for students who are on track to finishing
   2. Replaces graduate assistantship
   3. Will help time-to-degree and reduce loan burdens
   4. Decisions will be made in April
   5. Initial application window was for Spring and Fall
D. Docusign Forms - with Janine Barrett & Kara Wada
   1. Grad Rebel Gateway tutorial videos playlist
      a) Graduate Student Forms video
   2. Forms spreadsheet - Draft version - final will be posted online
   3. Grad Coordinator **OR** Department Chair signature option
      a) Under the "Other Actions" menu, select "Finish Later" to immediately release the form to the other signer

   4. Changes to Forms in response to your requests & feedback
      a) Faculty unclear which forms are required of their students and don't know what their students are seeing
         (1) Students will only see the forms that are required of them, so please advise students to log in to Grad Rebel Gateway for necessary forms
   5. Forms questions for Council to be sent out:
      a) Advisor signature before committee appointment?
      b) Advisor signature on probation/separation?
      c) Add Grad Coordinator signature on GFS application?

6. If there are a few dept forms that would be helpful to everyone GC can consider producing those, but specific forms for each dept is not possible
7. Advisory committee forms cannot be reorganized because the logic is complicated and the content dense
8. If there are external committee community members who'd like to sit on advisory committees they are no longer required to complete the volunteer form. They can still do so if they'd like to get a UNLV email address and NSHE ID, but it is not required. They can simply complete the Grad Faculty Status form.
9. Grad Rebel Gateway LIGHTNING Upgrade
   a) [Grad Rebel Gateway - Lightning Experience](#)
   b) New Salesforce interface with same functionality as Classic environment, but with additional options, more branding, and can set up individual profiles
   c) Switching in about a month
   d) Once Lightning is on, can toggle back and forth between Classic and Lightning, but Classic will be phased out
E. Graduate [Faculty Handbook](#) Review & Graduate Student Handbook
   1. Handbook is a living document that will continue to be revised
   2. No Council opposition to publishing the current draft

V. Shorelight Update - Dr. Kyle Kaalberg
   A. No upfront investment to work with Shorelight
   B. Now in contract there are two entryways for student to the university, but students can still enter the traditional way
   C. Info sessions during the Spring semester
   D. By end of semester will know know who wants in or who wants to opt out
   E. Shorelight cannot use GAships to recruit students
   F. Clause in contract that university can break contract if certain criteria are not met
   G. Earliest can be signed is June, for a five year contract - can renew for another five years on top of that
   H. Relationship will mostly likely require Board of Regents approval
   I. Shorelight reps will be back on campus for feedback
   J. Grad programs would have to opt in, undergrad programs have no option to opt out
   K. Only non-thesis master's programs

VI. GC [Bylaw updates](#) & process
   A. Tabled until next meeting as the strategic plan will inform the bylaws

VII. Graduate College [Strategic Plan](#) Review
   A. Feedback:
      1. Mission and vision don't sing UNLV. Bland and can be used at any grad college in the country
         a) Incorporate rebels, rebellious

         b) We're part of the thriving and growing urban, dynamic center of the Southwest

    2. Goal 2: makes it seem like the only thing we're enriching is the workforce, but we're also enriching communities

    3. Goal 2, Objective 1: remove repetitive "grow"

    4. More statistical support for students

    5. Have the Grad College's support be more tailored to the students' needs

         a) Need to make sure the student lifecycle is in the objectives

    6. An interactive map that shows where the alums go and where graduate faculty come from and the impact they're making

         a) Bios with photos

    7. Need to incorporate the fact that we're a resource for first-generation students

    8. Need to incorporate that we're adaptable

    9. Goal 5: Add Faculty Senate (per Dr. Korgan)

  B. Document to be for all audiences, but if push comes to shove, it's predominantly for campus as a roadmap

  C. Dean's Leadership Council has seen an approved

  D. Will be posted on the website

  E. Feel free to share the document with others and send feedback to us

VIII. New Business

  A. None at this time

IX. Upcoming Events

  A. Curriculog Workshop - Feb. 21st 10am - Noon in GTW Inspiration

  B. GPSA & Graduate College Research Forum - Sat. Feb 29th 8:30am @ SU

  C. Graduate Showcase - April 17th 4pm - 6pm @ SEB