

Doctor of Philosophy - Special Education

2 Graduate Program Change 2020-21

I. General Information

The faculty member originating this proposal is to complete sections I and II.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading. You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*

Early Childhood, Multilingual, and Special Education

Degree/ Certificate Name*

Doctor of Philosophy - Special Education

Plan Code*

ESPPHD

Degree Type*

Doctor of Philosophy

Program Type*

Doctoral

II. Program Changes

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Are you changing admission requirements?*

Yes No

Are you changing course requirements? Yes No *

Are you changing degree completion requirements? Yes No *

Are you changing the primary instructional mode? Yes No *

Are you changing program learning objectives? Yes No *

If yes, describe changes to learning objectives:

Provide a Brief Summary of Proposed Changes

The Doctor of Philosophy in Special Education program is adding a first year qualifying experience for doctoral students. This experience will be a current issues paper and presentation that (1) analyzes the literature in their area of study and (2) establishes their ideas for future lines of inquiry in their area of study. Students will complete this experience after taking ESP 763, ESP 782, ESP 783, and ESP 785 (typically in their first year of study). This qualifying experience will allow faculty to provide targeted professional development activities to students early in their program to fully prepare them for the increased complexity of coursework, comprehensive exams, and the dissertation process.

Provide a rationale for each proposed change

Based on assessment data from the ESPPHD program, faculty noted that there were an increasing number of students who were struggling on their first attempt at the comprehensive exam (completed at the end of their plan of study) and on conceptualizing their dissertation proposal. It was noted that many of the errors students were making were occurring in foundational coursework; however, these errors were not being addressed through a coordinated professional development plan. Faculty feel that a first year qualifying experience will allow targeted professional development and support to be given to students early in their program so that they are fully prepared for the culminating experiences that occur at their end of the program. Additionally, the first year qualifying experience allows faculty to give consistent messaging to students about expectations for doctoral studies and to provide mentorship and development activities that are similar in nature to all students.

Do not make any changes to any information until the proposal has been launched in Step 4.

Follow these steps to change the program curriculum:

1. Click on  "View Curriculum Schema." Edit existing cores or click 'Add Core' and name your core (please use a comparable degree program in the current graduate catalog as a template). Edit or add any descriptive text (do not add courses until Step 2). Descriptive text is generally used in the following cores: Plan Description, Plan Admission Requirements, Plan Requirements, Plan Graduation Requirements.
2. There are two options for adding courses (see Step 3 to remove courses): "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.
3. Click on  "View Curriculum Schema." Click on the area/header of the program where you would like to add courses. When you click on "Add Courses" it will bring up the list of courses available from Step 2. Select the courses you wish to add. For removing courses click on the  and proceed.

After you have launched proposal, update prospective curriculum here*

Plan Description

The Doctor of Philosophy Degree (Ph.D.) is designed with an emphasis in the development of skills in scientific inquiry and leadership. Students enrolled in this study program gain an understanding of philosophy and theory as they relate to the conduct of research and program evaluation. Graduates pursue careers in schools, institutions of higher education, research centers and agencies that require the competencies developed through a Ph.D. course of study. For more information about your program, including your graduate program handbook and learning outcomes, please visit the Degree Directory.

Plan Admission Requirements

Application deadlines Applications available on the UNLV Graduate College website. Applicants to the Special Education Ph.D. program must complete the Graduate College Application for Admission and arrange to have official transcripts sent to the Graduate College. Graduate level transcripts should indicate grade point averages (and receipt of a post baccalaureate degree in special education or a related field). The following materials also should be submitted through the online application network. A letter of application that clearly articulates professional and research goals that are related to the focus of the Ph.D. degree program in Special Education; Three letters of recommendation – at least one from an individual familiar with the applicant's academic performance and potential for doctoral degree completion and at least one from an individual knowledgeable of the applicant's quality of work experience; Representative samples of scholarly writing, preferably in APA style, and/or other media samples related to professional study; A resume of professional preparation and experience (a minimum of two to three years of professional experience in special education, general education or other relevant field as a teacher, administrator or related service provider for children and adults with disabilities and/or giftedness is preferred); Scores from the verbal, quantitative and analytical sections of the Graduate Record Examination (GRE) (taken within five years from the date of application for admission). Applicants should arrange to have official notification of GRE scores sent to the Department of Early Childhood, Multilingual, and Special Education. The department does not impose minimum GRE scores. It is the student's responsibility to ensure that his/her applicant file is complete. Incomplete files will not be considered. Application materials for U.S. residents requesting financial support are due March 1. Note: The department admissions committee may request additional materials and/or conduct a personal interview after reviewing initial applicant files. In general, applicants will be expected to have a 3.50 grade point average on all graduate-level work and an indication of potential to complete all requirements of doctoral study successfully (provided through submitted writings or creative products, letters of recommendation and GRE results) to be admitted as doctoral students in the Department of Early Childhood, Multilingual, and Special Education. After

Admission Committee review, the Doctoral Program Coordinator may recommend to the department faculty that the applicant be: 1) admitted fully to

the Ph.D. program in special education, 2) admitted provisionally to the Ph.D. program or 3) denied admission to the Ph.D. program in special education. A recommendation for provisional admission may occur when an applicant has not met the criteria or prerequisites to do advanced graduate level work. Provisional admission requires the satisfactory completion (e.g., with a minimum 3.50 grade-point average) of nine or more hours in regularly scheduled graduate courses approved by the student's advisor and departmental faculty. After completion of the provisional program, the Doctoral Coordinator and Department Chair recommend to the Graduate College that the student either be transferred to regular status or dropped from the program. Note: To apply for a Graduate Assistantship, applicants must complete online the Graduate Assistant Application for the Department of Early Childhood, Multilingual, and Special Education. All domestic and international applicants must review and follow the Graduate College Admission and Registration Requirements. Students are accepted into a degree program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

Plan Requirements

Total Credits Required: 72

Course Requirements

Required Courses – Credits: 21

ESP 763 Seminars in Selected Special Educational Topics	1 – 3
ESP 782R Professional Seminar in Special Education	3
ESP 783R Leadership Seminar in Special Education	3
ESP 785 Issues, Trends and Futures in Special Education	3
ESP 786 Legal and Political Issues in Special Education Programming	3
ESP 788 Single Subject Methods in Special Education	3
ESP 789 Grant Writing for Human Services	3

Research Courses – Credits: 6

EPY 721 Descriptive and Inferential Statistics: An Introduction	3
ESP 791 Proposal Design and Analysis	3

Statistics Course – Credits: 3

Complete one of the following courses, or another advisor-approved equivalent course.

EPY 722 Inferential Statistics and Experimental Design	3
KIN 751 Selected Application of Statistical Techniques I	3

Additional Research Courses – Credits: 6

Complete 6 credits from the following list of courses, or other advisor-approved courses.

EPY 716 Evaluation Research Methods	3
EPY 718 Qualitative Research Methodologies	3
EPY 733 Multivariate Statistics	3
EPY 790 Research Seminar in EPY	(Inactive- Hidden) 1 – 3
KIN 752 Selected Application of Statistical Techniques II	3

Internship Course – Credits: 6

Credits must include 3 credits in Topic A: Research and 3 credits in Topic B: Teaching.

ESP 794 Internship in Special Education	3 – 6
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Leadership & Exceptionality Courses – Credits: 15

Complete 15 credits of advisor-approved leadership and exceptionality courses from one or more of the following leadership concentrations: Parenting, Administration, Research, Diagnosis/Assessment, Transition, Early Childhood Special Education, Early Childhood Education, Higher Education, Technology, Consultation, or Curriculum. Complete credits in two specialty areas from the following list: Autism, Learning Disabilities, Emotional

Disturbance, Mental Retardation, Gifted and Talented Education,
Developmental Disabilities/Children at Risk.

Prospectus Course – Credits: 3

Complete the following course as an independent study supervised by the advisor.

ESP 796 Dissertation Prospectus

3

Dissertation – Credits: 12

ESP 799 Dissertation

3 – 12

Plan Degree Requirements

The program of study requires a minimum of 72 semester hours. Only credits that meet the following criteria may be included on the formal Program of Study: Those not previously used to fulfill requirements for another degree; Those taken while enrolled at an accredited graduate degree-granting institution in a degree-granting program; Those taken as a non-degree seeking student (not to exceed 15 total semester hours); and Those for which a grade of B or higher was earned. Doctoral students must earn a grade of B or higher in all core curriculum courses. Doctoral Students must earn a grade of B or higher in EPY 721 and EPY 722/KIN 751. Doctoral students are required to spend a minimum of two consecutive semesters (Fall-Spring, Spring-Summer or Summer-Fall) in full-time resident study in the Department of Early Childhood, Multilingual, and Special Education. Full-time resident study is defined as being enrolled in at least nine semester hours of graduate level course work from an approved Program of Study (six semester hours if the student is a graduate assistant). In cases where residency includes a semester of course work prior to submission of the Program of Study, the advisor must approve residency. Work during residency is allowed. However, if the student is employed as a graduate assistant, any additional work beyond that performed as an assistant must conform to the rules of the University and Graduate College. Two-thirds of the total semester hours included on the formal Program of Study (not including dissertation) must be taken at UNLV. Faculty members of the Department of Early Childhood, Multilingual, and Special Education instructing specialist's and/ or master's classes initiate an interaction with doctoral students enrolled in these courses regarding the appropriateness of both the content and performance requirements for doctoral students. Students not admitted to the doctoral program in Early Childhood, Multilingual, and Special Education (or to another doctoral program in the College of Education) may enroll in: ESP 782 - Professional Seminar in Special Education (formerly ESP 760) and two additional Core Curriculum

Courses with consent of instructor prior to formal admission. The Early Childhood, Multilingual, and Special Education Doctoral Colloquium typically is

held one Friday each semester. The Doctoral Coordinator coordinates these meetings with the assistance of the special education faculty and doctoral students. After taking ESP 763O, ESP 782, ESP 783R, and ESP 785 (typically within the first year of the program), students will complete a first year qualifying experience. Students will work with their advisor to write a current perspectives paper in which they will: (1) identify their area of scholarly interest, (2) analyze the literature in their area of interest, (3) discuss current issues and perspectives related to that issue, and (4) propose an idea for future research and inquiry related to that topic area; additionally, students will critique an empirical article focused on their issue. Two weeks prior to the scheduled review date, students will submit the qualifying experience paper and article critique to a faculty committee and will prepare a 10-minute presentation that addresses their issue and future line of inquiry as well as their programmatic and professional goals, including their plan of study. The committee will score the paper and presentation using the following scale: Pass, Pass with provisions, Does not pass. A student scoring "pass with provisions" would be provided a plan of action to support them in addressing any areas of concern noted in the paper or presentation; this plan would be implemented during the year following the successful completion of their qualifying experience. A student scoring "does not pass" would have the opportunity to rewrite the paper and do a second presentation during the subsequent semester (directly following the initial presentation). Students scoring "pass with provisions" or "does not pass" would be placed on probation with the Doctor of Philosophy in Special Education program. If a student scores "does not pass" twice, they will be recommended for separation from the program. The comprehensive examination is taken during the semester immediately preceding enrollment in ESP 799 Dissertation. The comprehensive examination consists of 16 hours of written examinations with eight hours structured by the student's major advisor and eight hours structured by the other internal committee members. The examinations are scheduled on two successive Fridays. The student's advisor determines the specific dates of the examination. The questions on the comprehensive examination address elements of the Core, Research, Leadership Studies, Exceptionality Specialties, and any course work taken for licensure or endorsements. The student's Doctoral Studies Committee provides general parameters from which questions are selected. "Take-home" examinations, in whole or in part, are not allowed. Students may use college provided technology for word-processing. Grading consists of three categories: Pass, Fail, and Pass with Distinction. Pass with Distinction occurs contingent upon a unanimous vote of the committee excluding the Graduate College representative. Students who fail the comprehensive examination will be placed on probation and must wait 4 months from the date of the failed examination to re-write their exam. However, under no circumstances may the reexamination be later than the semester following the failed examination. Students not passing the comprehensive examination on the re-write will be "excused" from the program. Upon successful completion of the comprehensive examination, the student selects a dissertation committee (i.e., minimum of three faculty members from the Department of Early Childhood, Multilingual, and Special Education and an outside member appointed by the Graduate College) and submits a dissertation proposal to the committee. This proposal includes an introduction, review of the literature, and a discussion of

proposal includes an introduction, review of the literature, and a discussion of study methods. Two weeks after this proposal is submitted to the dissertation committee, the committee meets with the student to accept or reject the proposal, as well as provide a critique of its relative strengths and weaknesses. Upon acceptance of the student's dissertation proposal, a recommendation for advancement to candidacy is submitted to the Graduate College. Upon completion of the full dissertation, a defense is scheduled. Students need to obtain [The Guide to Preparing and Submitting a Thesis or Dissertation](#) from the Graduate College web site.

Plan Graduation Requirements

The student must submit all required forms to the Graduate College and then apply for graduation up to two semesters prior to completing his/her degree requirements. The student must submit and successfully defend his/her dissertation by the posted deadline. The defense must be advertised and is open to the public. After the dissertation defense, the student must electronically submit a properly formatted pdf copy of their dissertation to the Graduate College for format check. Once the dissertation format has been approved by the Graduate College, the student will submit the approved electronic version to ProQuest. Deadlines for dissertation defenses, format check submissions, and the final ProQuest submission can be found [here](#).

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If the changes included on this form impact the program handbook attach the updated handbook before submitting this form. If you need a Word version of the most recent handbook please email GradCurriculum@unlv.edu.

**Degrees Directory
Program Entry***

Check this box to acknowledge the above statement.

**Changes will be
applicable to***

- Current Students
 New Students
 Both Current and New Students

**If applicable to
current students,
changes are**

Mandatory Optional

Effective Date*

Fall 2020

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

III. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal 4/10/2020

Result of vote 12-0-0

Manner of vote Online via Google Forms.

IV. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal April 24, 2020

Result of vote 8-0 in favor

Manner of vote WebEx

V. Processing Notes (Graduate College/Registrar Use Only)

Program Alerts (E.g. This program is no longer accepting applications)

PS Processing Notes

PS Processing Date

Initials

Acalog Processing Notes

Acalog Processing Date

Initials

Comments for Doctor of Philosophy - Special Education

Gregory Moody	5/5/2020 3:29 pm Reply
WebEx meeting - Vote in favor 14-0	
Curriculog	5/5/2020 3:29 pm Reply
Gregory Moody has approved this proposal on Graduate Programs Committee.	
Curriculog	4/30/2020 9:25 am Reply
Tracy Spies has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
Lisa Bendixen	4/24/2020 2:49 pm Reply
Unanimous vote to approve (8/8 via WebEx meeting).	
Curriculog	4/24/2020 2:49 pm Reply
Lisa Bendixen has approved this proposal on School/College Committee.	
Curriculog	4/12/2020 12:10 pm Reply
EMS Chair has approved this proposal on Department Chair.	
Curriculog	4/10/2020 2:35 pm Reply
EMS Doctors Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	4/10/2020 2:34 pm Reply
EMS Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	4/8/2020 11:21 am Reply
Graduate Curriculum has approved this proposal on Technical Review.	
Curriculog	3/31/2020 6:48 pm Reply
Joseph Morgan has approved this proposal on Originator.	

Curriculog

3/31/2020 6:43 pm [Reply](#)

Joseph Morgan has launched this proposal.

Curriculog

3/31/2020 6:21 pm [Reply](#)

Joseph Morgan imported from the map 2020-2021 Working Graduate Catalog into the following proposal fields: I. General Information: Department, I. General Information: Degree/ Certificate Name, I. General Information: Plan Code, I. General Information: Degree Type, I. General Information: Program Type, II. Program Changes: After you have launched proposal, update prospective curriculum here, V. Processing Notes (Graduate College/Registrar Use Only): Program Alerts (E.g. This program is no longer accepting applications).