

Graduate Certificate in Business Administration

Plan Description

The Lee Business School MBA Programs office recognizes that many ~~admitted UNLV degree-seeking graduate potential business~~ students ~~would~~ **who have completed their Bachelor's degrees or equivalent may** like to obtain advanced knowledge in business administration and are unable to commit to a full MBA degree program. The Graduate Certificate in Business Administration (GCBA) demonstrates the individual's desire to master his/her professional field and seek new knowledge about business administration. To earn this certificate, students must complete five core, functional business areas. These areas pertain to accounting, economics, finance, management, and marketing. All coursework from this GCBA can be applied toward an MBA, should students choose to pursue an MBA at the Lee Business School in the future. For more information about your program, including your graduate program handbook and learning outcomes, please visit the Degree Directory.

Plan Admission Requirements

Application deadlines Applications available on the UNLV Graduate College website. All ~~degree-seeking graduate potential business~~ students **who have completed their Bachelor's degrees or equivalent or those** in good standing in any graduate program on the UNLV campus are automatically eligible to apply to GCBA program. All applicants must review and follow the Graduate College Admission and Registration Requirements. **To apply, students are asked to include: (1) A resume. (2) A statement of intent explaining the reason for applying. (3) Two letters of recommendation. (4) Transcripts for all completed degrees. (5) GMAT and/or GRE scores (optional).** Students are accepted into a certificate program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

Plan Requirements

Total Credits Required: 15

Course Requirements

Required Courses – Credits: 15

Complete the following five courses:

MBA 761 Accounting for Managers	3
MBA 763 Leadership, Teams, and Individuals	3
MBA 765 Financial Decision Making	3
MBA 767 Market Opportunity Analysis	3

Certificate Requirements

Completion of a minimum of 15 credit hours.

A grade point average of at least 3.00 for course work required for the certificate.

No grade lower than C is acceptable.

Plan Certificate Completion Requirements

1. Accepted students must maintain an overall GPA of 3.0. Certificates will be awarded upon the student's successful completion of all certificate requirements.
2. The student must submit all required forms to the Graduate College and then apply for graduation in MyUNLV by the appropriate deadline.