


Master of Healthcare Administration

2 Graduate Program Change 2021-22

I. General Information

The faculty member originating this proposal is to complete sections I and II.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading. You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department (s) (if Dual or Interdisciplinary please add all departments)*

Health Care Administration & Policy

Degree/ Certificate Name*

Master of Healthcare Administration

Plan Code

Degree Type*

Master of Health Care Administration

Program Type*

Master's

II. Program Changes

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Are you changing admission

Yes No

requirements?*

Are you changing course requirements? Yes No

Are you changing degree completion requirements? Yes No

Are you changing the primary instructional mode? Yes No

Are you changing program learning objectives? Yes No

Are you changing the culminating experience? Yes No

If not a Dual itself, is this program also available as part of a Dual-Degree offering? Yes No

Other (e.g. subplan titles,...) Yes No

If yes, describe changes to learning objectives:

Provide a Brief Summary of Proposed Changes

The Department currently has this program admissions requirement:

"Submit competitive Graduate Record Exam (GRE) or Graduate Management Aptitude Test (GMAT) scores (or equivalent e.g., MCAT, LSAT) on verbal, quantitative and analytical measures. GRE scores will be assessed relative to other applicants in the pool, as well as relative to other graduate programs at UNLV. The GRE is required for all applicants and must be current within 5 years."




The Department has voted to discontinue the GRE and/or GMAT requirement for program plan admissions requirements.

Provide a rationale for each proposed change

We ran an analysis of the standardized test scores and concluded that they were not indicative of students' success in our MHA program and created a significant financial burden for some students wishing to pursue a graduate degree. We feel the number of applications will increase for the program once this requirement is removed.

Do not make any changes to any information until the proposal has been launched in Step 4.

Follow these steps to change the program curriculum:

1. Click on  "View Curriculum Schema." Edit existing cores or click 'Add Core' and name your core (please use a comparable degree program in the current graduate catalog as a template). Edit or add any descriptive text (do not add courses until Step 2). Descriptive text is generally used in the following cores: Plan Description, Plan Admission Requirements, Plan Requirements, Plan Graduation Requirements.
2. There are two options for adding courses (see Step 3 to remove courses): "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.
3. Click on  "View Curriculum Schema." Click on the area/header of the program where you would like to add courses. When you click on "Add Courses" it will bring up the list of courses available from Step 2. Select the courses you wish to add. For removing courses click on the  and proceed.

After you have launched proposal, update prospective curriculum here*

Plan Description

The Master of Healthcare Administration degree program is the only graduate healthcare administration program in the Nevada System of Higher Education (NSHE). The MHA will prepare students to assume leadership roles in healthcare organizations. The degree is recognized in the health care field as an important credential that allows graduates to assume healthcare management positions. The curriculum is developed to include all the critical competencies for health care leadership, including issues of healthcare delivery, healthcare finance, ethical and legal issues in healthcare administration and management topics. Students and faculty will contribute through research and service to the knowledge and applications of management in health care; and they will use their education and expertise to help meet the health care management needs of the State of Nevada and beyond. For more information about your program, including your graduate program handbook and learning outcomes please visit the Degree Directory.

Plan Admission Requirements

Application deadlines Applications available on the UNLV Graduate College website. To be considered for admission, an applicant must meet Graduate College standards and: Hold a bachelor's degree or recognized equivalent from a regionally accredited institution. A criterion for admission is at least a B (3.0) grade point average, or equivalent in work completed after the first two years of a bachelor's degree program, and in all post-baccalaureate course work. An applicant who does not meet this academic criterion may request special consideration. Submit the following documents as part of your online application for admission: A one to two page personal essay describing why they want to pursue a career in health care management. A resume. Official transcripts from all post-secondary institutions attended. Contact information for three recommendation providers who will upload letters of recommendation on your behalf. All domestic and international applicants must review and follow the Graduate College Admission and Registration Requirements. Students are accepted into a degree program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

Plan Requirements

See Subplan Requirements below. Subplan 1: Thesis Track Subplan 2: Capstone Track Subplan 3: Professional Paper Track

Subplan 1 Requirements: Thesis Track

Total Credits Required: 48

Course Requirements

Required Courses – Credits: 42

EAB 703 Biostatistical Methods for the Health Sciences	3
EOH 710 Fundamentals of Public Health	3
HCA 701 U.S. Health Care System: Programs and Policies	3
HCA 703 Management of Health Service Organizations and Systems	3
HCA 715 Health Services Research Methods	3
HCA 716 Health Care Accounting and Finance	3
HCA 717 Human Resources Management of Health Care Organizations	3
HCA 718 Health Care Economics	3
HCA 719 Operations and Quality Management of Health Services	3
HCA 720 Information Systems in Health Services Management	3
HCA 721 Advanced Health Care Finance	3
HCA 730 Strategic Management of Health Services	3
HCA 761 Health Care Law and Ethics for Managers	3
HCA 793 Internship in Health Care Administration	3 – 6

Thesis – Credits: 6

HCA 799 Thesis Research	3
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Degree Requirements

Completion of a minimum of 48 credit hours with a minimum GPA of 3.00. In consultation with his/her advisor, a student will organize a thesis committee of at least three departmental members. In addition, a fourth member from

outside the department, known as the Graduate College Representative, must be appointed. An additional committee member may be added at the student and department's discretion. Please see Graduate College policy for committee appointment guidelines.

Graduation Requirements

The student must submit all required forms to the Graduate College and then apply for graduation up to two semesters prior to completing his/her degree requirements. The student must submit and successfully defend his/her thesis by the posted deadline. The defense must be advertised and is open to the public. Students must submit his/her approved, properly formatted thesis to the Graduate College, and submit the approved electronic version to ProQuest by the posted deadline.

Subplan 2 Requirements: Capstone Track

Total Credits Required: 45

Course Requirements

Required Courses – Credits: 39

EOH 710 Fundamentals of Public Health	3
HCA 701 U.S. Health Care System: Programs and Policies	3
HCA 702 Epidemiology in Health Services Management	3
HCA 703 Management of Health Service Organizations and Systems	3
HCA 716 Health Care Accounting and Finance	3
HCA 717 Human Resources Management of Health Care Organizations	3
HCA 718 Health Care Economics	3
HCA 719 Operations and Quality Management of Health Services	3
HCA 720 Information Systems in Health Services Management	3
HCA 721 Advanced Health Care Finance	3
HCA 730 Strategic Management of Health Services	3

HCA 761 Health Care Law and Ethics for Managers 3

HCA 793 Internship in Health Care Administration 3 – 6

Elective Course – Credits: 3

Choose one of the following courses:

HCA 631 Quality Management in Health Services Organizations 3

HCA 652 Health Politics and Policy 3

HCA 680 Organization and Management of Long-Term Care Services 3

HCA 715 Health Services Research Methods 3

EAB 703 Biostatistical Methods for the Health Sciences 3

Capstone Course – Credits: 3

HCA 779 Health Care Administration Capstone Course 3

[After] ****Students that choose the Capstone Course requirement do not have to complete the Appointment of Advisory Committee Approval Form and the Culminating Experience Form.**

Degree Requirements

Completion of a minimum of 45 credit hours with a minimum GPA of 3.00.

Graduation Requirements

The student must submit all required forms to the Graduate College and then apply for graduation up to two semesters prior to completing his/her degree requirements. The student must successfully complete the capstone course. Students do not need to complete advisor or culminating experience forms.

Subplan 3 Requirements: Professional Paper Track

Total Credits Required: 45

Total Credits Required: 43

Course Requirements

Required Courses – Credits: 39

EOH 710 Fundamentals of Public Health	3
HCA 701 U.S. Health Care System: Programs and Policies	3
HCA 703 Management of Health Service Organizations and Systems	3
HCA 715 Health Services Research Methods	3
HCA 716 Health Care Accounting and Finance	3
HCA 717 Human Resources Management of Health Care Organizations	3
HCA 718 Health Care Economics	3
HCA 719 Operations and Quality Management of Health Services	3
HCA 720 Information Systems in Health Services Management	3
HCA 721 Advanced Health Care Finance	3
HCA 730 Strategic Management of Health Services	3
HCA 761 Health Care Law and Ethics for Managers	3
HCA 793 Internship in Health Care Administration	3 – 6

Elective Course - Credits: 3

EAB 703 Biostatistical Methods for the Health Sciences	3
HCA 702 Epidemiology in Health Services Management	3

Professional Paper – Credits: 3

HCA 794 Professional Paper in Health Care Administration	3
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Degree Requirements

Completion of a minimum of 45 credit hours with a minimum GPA of 3.00. In consultation with his/her advisor, a student will organize a thesis committee of at least three departmental members. In addition, a fourth member from outside the department, known as the Graduate College Representative, must be appointed. An additional committee member may be added at the student and department's discretion. Please see Graduate College policy for committee appointment guidelines.

Graduation Requirements

The student must submit all required forms to the Graduate College and then apply for graduation up to two semesters prior to completing his/her degree requirements. Successfully complete and defend his/her professional paper by the posted deadline. The defense must be advertised and is open to the public.

Plan Graduation Requirements

Refer to your subplan for Graduation Requirements. Subplan 1: Thesis Track
Subplan 2: Capstone Track Subplan 3: Professional Paper Track

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If the changes included on this form impact the program handbook attach the updated handbook before submitting this form. If you need a Word version of the most recent handbook please email GradCurriculum@unlv.edu.

If new courses are added as placeholders within this proposal, new courses must be created using a Course Create form simultaneously to the process of this proposal.

**Degrees Directory
Program Entry***

Check this box to acknowledge the above statement.

**Changes will be
applicable to***

- Current Students
 New Students
 Both Current and New Students

**If applicable to
current students,
changes are**


Mandatory Optional


Effective Date*

Fall 2021

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.


III. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

If Dual or Interdisciplinary: add votes from all departments/colleges involved

(e.g. "Dpt A: / Dpt. B")

Date faculty voted on proposal March 3, 2021


Result of vote Voted to drop GRE/GMAT requirement

Manner of vote Email vote, 1 opposed, 8 in favor

IV. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

If Dual or Interdisciplinary: add votes from all departments/colleges involved

(e.g. "College A: / College B")

Date faculty voted on proposal 4/23/21

Result of vote 4-0-0

Manner of vote WebEx meeting

V. Processing Notes (Graduate College/Registrar Use Only)

Program Alerts (E.g. This program is no longer accepting applications)

PS Processing Notes

PS Processing Date

Initials

Aalog Processing Notes

Aalog Processing Date

Initials

Comments for Master of Healthcare Administration

Curriculog	5/7/2021 3:31 pm Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	5/7/2021 8:30 am Reply
Gregory Moody has approved this proposal on behalf of Graduate Programs Committee. See Graduate Programs Committee Agenda - May 4, 2021 for more information.	
Curriculog	5/6/2021 4:36 pm Reply
Graduate Curriculum has approved this proposal on Graduate Programs Committee.	
Curriculog	4/26/2021 9:55 am Reply
Jay Shen has approved this proposal on School/College Associate Dean/ Dean.	
Curriculog	4/24/2021 3:31 pm Reply
Patricia Cruz Perez has approved this proposal on School/College Committee.	
Curriculog	4/8/2021 11:06 am Reply
HCA Chair has approved this proposal on Department Chair.	
Curriculog	4/7/2021 10:53 am Reply
Health Care Admin Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	3/18/2021 11:40 am Reply
Graduate Curriculum has approved this proposal on Technical Review.	
Curriculog	3/9/2021 9:06 am Reply
Erin Rosenberg has approved this proposal on Originator.	
Curriculog	3/9/2021 9:05 am Reply
Erin Rosenberg has launched this proposal.	

Curriculog

3/8/2021 12:13 pm [Reply](#)

Erin Rosenberg imported from the map 2021-2022 Working Graduate Catalog into the following proposal fields: I. General Information: Degree/ Certificate Name, I. General Information: Degree Type, I. General Information: Program Type, II. Program Changes: After you have launched proposal, update prospective curriculum here.