


Graduate Certificate in Management Information Systems

2 Graduate Program Change 2020-21

I. General Information

The faculty member originating this proposal is to complete sections I and II.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading. You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*	Management Entrepreneurship and Technology
Degree/ Certificate Name*	Graduate Certificate in Management Information Systems
Plan Code*	MISCERTG
Degree Type*	Graduate and Advanced Graduate Certificate
Program Type*	Certificate

II. Program Changes

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Are you changing admission requirements?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
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Are you changing course requirements? Yes No

Are you changing degree completion requirements? Yes No

Are you changing the primary instructional mode? Yes No

Are you changing program learning objectives? Yes No


If yes, describe changes to learning objectives:

Provide a Brief Summary of Proposed Changes Removal of subplan 2. No one has enrolled in this option in over a decade. Change of subplan 3 to be more up-to-date. Complete the following three courses:
MIS 740
MIS 761
MIS 766
Complete one of the following courses:
MIS 769
MIS 776



Provide a rationale for each proposed change Subplan 2 is simply not an option that student select, or that we advise students to take. Thus, it would be easier to remove it. For subplan 3, it is a bit out of date and we revise to include courses that are more related to analytics.

Do not make any changes to any information until the proposal has been launched in Step 4.

Follow these steps to change the program curriculum:

1. Click on  "View Curriculum Schema." Edit existing cores or click 'Add Core' and name your core (please use a comparable degree program in the current graduate catalog as a template). Edit or add any descriptive text (do not add courses until Step 2). Descriptive text is generally used in the following cores: Plan Description, Plan Admission Requirements, Plan Requirements, Plan Graduation Requirements.

2. There are two options for adding courses (see Step 3 to remove courses): "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

3. Click on  "View Curriculum Schema." Click on the area/header of the program where you would like to add courses. When you click on "Add Courses" it will bring up the list of courses available from Step 2. Select the courses you wish to add. For removing courses click on the  and proceed.

After you have launched proposal, update prospective curriculum here*

Plan Description

The Graduate Certificate in Management Information Systems (MIS) is a graduate certificate program designed for individuals who want to acquire specific MIS skills to meet the needs or demands of their workplace. The certificate program is suitable for students with no prior MIS background, as well as for those who have prior MIS knowledge or education and want to acquire specific additional skills (retooling). Students can select from three suggested subplans, or they can, upon approval of the MIS Graduate Coordinator, customize the certificate program to meet their specific retooling needs. The Graduate Certificate in Management Information Systems requires the completion of four MIS graduate courses. These are courses that are already offered as part of the Master of Science in MIS (MS MIS) program. While the MS MIS program requires the completion of 36 credits, the Certificate in MIS requires the completion of 12 credits, a subset of the MS MIS program requirements. For more information about your program, including your graduate program handbook and learning outcomes, please visit the Degree Directory.

Plan Admission Requirements

Application deadlines Applications available on the UNLV Graduate College website. The Department of Management, Entrepreneurship, and Technology welcomes applications from college graduates in all fields. The student must satisfy the minimum admission requirements of the Graduate College and the Certificate in MIS. The candidate must meet the following requirements: Submission of a completed application and required application fee; Statement of purpose that describes why you want to join the program and your professional goals, relevant to this program; Updated resume, which includes academic, professional and other relevant experience; Submission of official transcripts from all post-secondary institutions; Evidence of having been awarded the equivalent of a U.S. bachelor's degree from an accredited college or university with an overall undergraduate grade point average of at least 3.00 on the four-point scale; Official GMAT or GRE score. Graduate Management Admission Test (GMAT) with target score of 550. Applicants with satisfactory scores on the general aptitude portion (50th percentile or higher) of the Graduate Record Examination (GRE) will be considered for admission. Test scores over five years old are not accepted. If a student is already admitted to the MS MIS program and wants to switch to the Certificate in MIS program, then the student must apply for admission to the certificate program. The student can transfer up to 12 credits of MIS courses into the certificate program after being admitted. Alternatively, if a student in the Certificate in MIS

program wants to switch to the MS MIS program, then the student must apply for admission to the MS MIS program. The student can transfer up

to 15 credits of MIS courses into the MS MIS program after being admitted. The student can transfer these credits into the MS MIS program even if they were already applied towards the certificate. All applicants must review and follow the Graduate College Admission and Registration Requirements. Students are accepted into a certificate program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

Plan Requirements

See Subplan Requirements below. Subplan 1: Business Analysis and Development for Systems Subplan 2: Business Intelligence Subplan 3: Individual Plan

Subplan 1 Requirements: Business Analysis and Development for Systems

Total Credits Required: 12

Course Requirements

Required Courses – Credits: 12

MIS 744 Information Systems Strategy	3
MIS 746 Information Systems Project Management	3
MIS 762 Systems Analysis, Modeling and Design	3
MIS 766 Data Management	3

Certificate Requirements

See Plan Certificate Requirements below.

Certificate Completion Requirements

See Plan Certificate Completion Requirements below.

Subplan 2. Requirements: Business Analytics

Total Credits Required: 12

Course Requirements

Complete the following courses:

MIS 766 Data Management	3
MIS 740 Software Concepts	
MIS 761 Business Analytics Methods and Tools	

Analytics Course Requirement

Complete one of the following courses:

MIS 776 Business Intelligence	3
MIS 769 Big Data Analytics for Business	

Certificate Requirements

See Plan Certificate Requirements below.

Certificate Completion Requirements

See Plan Certificate Completion Requirements below.

Subplan 3. Requirements: Individual Plan

Total Credits Required: 12

Certificate Requirements

See Plan Certificate Requirements below.

Certificate Completion Requirements

See Plan Certificate Completion Requirements below.

Course Requirements

Required Courses – Credits: 12

Complete four courses authorized by your Graduate Coordinator. These courses must be listed on the Degree Audit Companion Form.

Plan Certificate Requirements

Completion of a minimum of 12 credit hours of MIS courses. Changes to the courses of study require prior approval of the MIS Graduate Coordinator. A grade point average of at least 3.00 for course work required for the certificate. No grade lower than C is acceptable. Students with unsatisfactory progress toward the certificate requirements are subject to dismissal. A student with a grade of C or lower in any of the required courses will be put on probation for one semester. Conditions and deadlines for the removal of probation will be specified. Failure to meet the condition will result in departure from the program. A student with two grades of C or lower will be dropped from the program.

Plan Certificate Completion Requirements

The student must submit all required forms to the Graduate College and then apply for graduation in MyUNLV by the appropriate deadline.

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If the changes included on this form impact the program handbook attach the updated handbook before submitting this form. If you need a Word version of the most recent handbook please email GradCurriculum@unlv.edu.

Degrees Directory Program Entry* Check this box to acknowledge the above statement.


Changes will be applicable to* Current Students
 New Students
 Both Current and New Students


If applicable to current students, changes are Mandatory Optional

Effective Date*

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

III. Department Vote Information


Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted
on proposal


Result of vote


Manner of vote

IV. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted
on proposal 12/13/2019

Result of vote 13-0

Manner of vote person

V. Processing Notes (Graduate College/Registrar Use Only)

Program Alerts
(E.g. This program
is no longer
accepting
applications) This program is accredited by: AACSB. More information can be found at:
unlv.edu/provost/vpaa/accreditation

PS Processing
Notes

PS Processing
Date

Initials

Aalog Processing
Notes

Aalog Processing
Date

Initials

