


# Graduate Certificate in Chief Diversity Officer in Higher Education

2 Graduate Program Change 2021-22

## I. General Information

The faculty member originating this proposal is to complete sections I and II.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading. You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department (s) (if Dual or Interdisciplinary please add all departments)\*

Educational Psychology and Higher Education

Degree/ Certificate Name\*

Graduate Certificate in Chief Diversity Officer in Higher Education

Plan Code\*

CDOXXXCERT

Degree Type\*

Graduate and Advanced Graduate Certificate

Program Type\*

Certificate

## II. Program Changes

FILL IN ONLY fields required marked with an \* after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Are you changing admission

Yes  No

requirements?\*

Are you changing course requirements?  Yes  No

Are you changing degree completion requirements?  Yes  No

Are you changing the primary instructional mode?  Yes  No

Are you changing program learning objectives?  Yes  No

Are you changing the culminating experience?  Yes  No

If yes, describe changes to learning objectives:

**Provide a Brief Summary of Proposed Changes**

Collapsing core and required courses into one category, core courses.




Updating curriculum to reflect changes to course numbers, new course offerings, and discontinued courses.

**Provide a rationale for each proposed change**

The goal was to simplify the grouping of core courses and elective courses.

## **Do not make any changes to any information until the proposal has been launched in Step 4.**

Follow these steps to change the program curriculum:

1. Click on  "View Curriculum Schema." Edit existing cores or click 'Add Core' and name your core (please use a comparable degree program in the current graduate catalog as a template). Edit or add any descriptive text (do not add courses until Step 2). Descriptive text is generally used in the following cores: Plan Description, Plan Admission Requirements, Plan Requirements, Plan Graduation Requirements.
2. There are two options for adding courses (see Step 3 to remove courses): "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.
3. Click on  "View Curriculum Schema." Click on the area/header of the program where you would like to add courses. When you click on "Add Courses" it will bring up the list of courses available from Step 2. Select the courses you wish to add. For removing courses click on the  and proceed.

After you have launched proposal, update prospective curriculum here\*

## Plan Description

The Graduate Certificate in Chief Diversity Officer in Higher Education (CDOHE) targets full- or part-time graduate students who seek professional preparation commensurate with the Standards of Professional Practice for Chief Diversity Officers (CDO) established by the National Association of Diversity Officers in Higher Education (NADOHE) in 2014. Hours earned in a degree program in either higher education or multicultural education cannot be used for the graduate certificate in CDOHE. The nature of the certificate allows students to tailor their course work based on their professional goals. For more information about your program, including your graduate program handbook and learning outcomes, please visit the Degree Directory.

## Plan Admission Requirements

**Application deadlines** Applications are available on the UNLV Graduate College website. Qualified students must apply for admission to the Graduate College via the online application. All minimum Graduate College requirements **MUST** be met. Students must also complete and submit the Graduate Certificate in CDOHE application materials including a recent college transcript, a personal statement, and resume/CV. Graduate degree-seeking students who are admitted to and pursuing degrees in other disciplines are eligible to apply for the graduate certificate in CDOHE. All applicants must review and follow the Graduate College Admission and Registration Requirements. Students are accepted into a certificate program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

## Plan Requirements

**Total Credits Required: 18**

## Course Requirements

### **Core Course – Credits: 12**

**Complete four of the following courses:**

<b>CME 705 Multicultural Education</b>	<b>3</b>
<b>CME 745 Theory and Research in Multicultural Education</b>	<b>3</b>
<b>EDH 705 HE Law-Doctoral</b>	<b>3</b>
<b>EDH 742 Academic Governance in Higher Education</b>	<b>3</b>
<b>CME 700 Social Justice Education</b>	<b>3</b>
<b>CME 775 Multicultural Organizational Development</b>	<b>3</b>
<b>EDH 609 Leading Diverse Organizations</b>	<b>3</b>

### **Multicultural Education Elective Course – Credits: 3**

Complete one of the following courses:

<b>CME 755 Teaching about Latina/Latino Experiences in Education</b>	<b>3</b>
<b>CME 760 Critical Race Theory in Education</b>	<b>3</b>
<b>CME 765 Analysis of the School-to-Prison Pipeline</b>	<b>3</b>
<b>CME 780 Critical Whiteness Studies in Education</b>	<b>3</b>

### **Higher Education Elective Course – Credits: 3**

Complete one of the following courses:

<b>EDH 727 College Students in the United States</b>	<b>3</b>
<b>EDH 714 Understanding Minority Serving Institutions</b>	<b>3</b>
<b>EDH 738 Public Policy in Higher and Post-Secondary Education</b>	<b>3</b>

### **Certificate Requirements**

Accepted students must earn a B or better in all courses.

### **Plan Certificate Completion Requirements**

The student must submit all required forms to the Graduate College and then apply for graduation up to two semesters prior to completing their degree requirements.

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If the changes included on this form impact the program handbook attach the updated handbook before submitting this form. If you need a Word version of the most recent handbook please email [GradCurriculum@unlv.edu](mailto:GradCurriculum@unlv.edu).

If new courses are added as placeholders within this proposal, new courses must be created using a Course Create form simultaneously to the process of this proposal.

**Degrees Directory Program Entry\***  Check this box to acknowledge the above statement.

**Changes will be applicable to\***

Current Students

New Students

Both Current and New Students


**If applicable to current students, changes are**


Mandatory  Optional

**Effective Date\***

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.


6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

### III. Department Vote Information

**Note:** This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**If Dual or Interdisciplinary:** add votes from all departments/colleges involved

(e.g. "Dpt A: .... / Dpt. B ....")

**Date faculty voted on proposal** 10-15-2020


**Result of vote** Yes: 24; No: 0; Abstain: 0

**Manner of vote** Virtual Department Meeting

#### IV. Unit Vote Information

**Note:** This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**If Dual or Interdisciplinary:** add votes from all departments/colleges involved

(e.g. "College A: .... / College B ....")

**Date faculty voted on proposal** Dec 15, 2020

**Result of vote** 8-0 in favor

**Manner of vote** Zoom mtg

### V. Processing Notes (Graduate College/Registrar Use Only)

**Program Alerts (E.g. This program is no longer accepting applications)**

**PS Processing Notes**

**PS Processing Date**

**Initials**

**Aalog Processing Notes**

**Aalog Processing Date**

**Initials**

## Comments for Graduate Certificate in Chief Diversity Officer in Higher Education

<b>Curriculog</b>	2/3/2021 3:21 pm <a href="#">Reply</a>
Emily Lin has approved this proposal on Graduate College Dean.	
<b>Gregory Moody</b>	2/3/2021 2:14 pm <a href="#">Reply</a>
Vote unanimous in favor: 15-0	
<b>Curriculog</b>	2/3/2021 2:14 pm <a href="#">Reply</a>
Gregory Moody has approved this proposal on Graduate Programs Committee.	
<b>Curriculog</b>	2/2/2021 3:52 pm <a href="#">Reply</a>
Graduate Curriculum has approved this proposal on Graduate Programs Committee.	
<b>Curriculog</b>	12/21/2020 7:51 am <a href="#">Reply</a>
Maria Roberts has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
<b>Lisa Bendixen</b>	12/15/2020 12:19 pm <a href="#">Reply</a>
Unanimous vote to approve (8/8) via zoom meeting.	
<b>Curriculog</b>	12/15/2020 12:19 pm <a href="#">Reply</a>
Lisa Bendixen has approved this proposal on School/College Committee.	
<b>Curriculog</b>	11/16/2020 12:07 pm <a href="#">Reply</a>
EPHE Chair has approved this proposal on Department Chair.	
<b>Curriculog</b>	11/16/2020 12:06 pm <a href="#">Reply</a>
EPHE Chair has approved this proposal on Graduate Coordinator.	
<b>Curriculog</b>	9/18/2020 10:25 am <a href="#">Reply</a>
Graduate Curriculum has approved this proposal on Technical Review.	
<b>Curriculog</b>	9/18/2020 10:18 am <a href="#">Reply</a>
Blanca Rincon has approved this proposal on Originator.	



**Graduate Curriculum**

9/1/2020 10:54 am [Reply](#)

- moving back to originator for edits
- email sent directly to originator to work together on recommended adjustments

**Curriculog**

9/1/2020 10:54 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**

8/24/2020 10:39 am [Reply](#)

Blanca Rincon has approved this proposal on Originator.

**Graduate Curriculum**

8/17/2020 1:50 pm [Reply](#)

- Please review Core courses section, 5 courses would possibly add to 15 credits? Please clarify if otherwise.

**Curriculog**

8/17/2020 1:50 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**

8/17/2020 1:45 pm [Reply](#)

Blanca Rincon has approved this proposal on Originator.

**Graduate Curriculum**

8/14/2020 9:19 am [Reply](#)

- Please review total credits, 15 + 3 + 3 would be 21, not 18.
- for further assistance please contact gradcurriculum@unlv.edu

**Curriculog**

8/14/2020 9:19 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**

8/12/2020 1:23 pm [Reply](#)

Blanca Rincon has approved this proposal on Originator.

**Curriculog**

8/12/2020 1:22 pm [Reply](#)

Blanca Rincon has launched this proposal.

## Curriculog

8/12/2020 10:56 am [Reply](#)

**Blanca Rincon imported from the map 2020-2021 Working Graduate Catalog into the following proposal fields: I. General Information: Department (s) (if Dual or Interdisciplinary please add all departments), I. General Information: Degree/Certificate Name, I. General Information: Plan Code, I. General Information: Degree Type, I. General Information: Program Type, II. Program Changes: After you have launched proposal, update prospective curriculum here.**