

# Master of Education - Higher Education

2 Graduate Program Change 2021-22

## I. General Information

The faculty member originating this proposal is to complete sections I and II.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading. You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

**Do not make any changes to any information until the proposal has been launched in Step 4.**

Department\*

Educational Psychology and Higher Education

Degree/ Certificate Name\* Master of Education - Higher Education

Plan Code\* HEDXXXXMED

Degree Type\*

Master of Education

Program Type\*

Master's

## II. Program Changes

FILL IN ONLY fields required marked with an \* after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Are you changing admission requirements?\*  Yes  No

Are you changing course requirements?\*  Yes  No

Are you changing degree completion requirements?\*  Yes  No

Are you changing the primary instructional mode?\*  Yes  No

Are you changing program learning objectives?\*  Yes  No

If yes, describe changes to learning objectives:

**Provide a Brief Summary of Proposed Changes** Following a year of discussion and research on admission requirements for Higher Ed M.Ed. programs (<https://vanderbiltbiomedg.com/2019/09/21/is-optional-really-optional-for-submitting-gre-scores/>), we would like the following changes to our M.Ed. admissions:

GRE Optional

The UNLV Higher Education Program has chosen to use GRE Scores as an optional part of the M.Ed. application process. GRE scores that are strong may help an applicant with a lower GPA. This is because, along with other components of the application, strong GREs may suggest that a lower GPA does not reflect an applicant's academic potential (if this is the case for you, talk about it in your personal statement). We want all applicants to be able to represent themselves in the best possible light; thus, we leave applicants the option of adding scores if it will help them. NOTE: Exceptional GRE scores may not help overcome very low GPAs.

**Provide a rationale for each proposed change** The Higher Ed program faculty undertook most of this academic year in evaluation and discussion of GRE Optional for our M.Ed. program admissions. The wording we have chosen (above) is aligned with wording across the US as more

institutions recognize the continued GRE requirement is not only a barrier for students, but also does not predict program success.

**Do not make any changes to any information until the proposal has been launched in Step 4.**

Follow these steps to change the program curriculum:

1. Click on  "View Curriculum Schema." Edit existing cores or click 'Add Core' and name your core (please use a comparable degree program in the current graduate catalog as a template). Edit or add any descriptive text (do not add courses until Step 2). Descriptive text is generally used in the following cores: Plan Description, Plan Admission Requirements, Plan Requirements, Plan Graduation Requirements.
2. There are two options for adding courses (see Step 3 to remove courses): "Add Course" and "Import Course." For courses already in the catalog, click on "Import Course" and find the courses needed. For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.
3. Click on  "View Curriculum Schema." Click on the area/header of the program where you would like to add courses. When you click on "Add Courses" it will bring up the list of courses available from Step 2. Select the courses you wish to add. For removing courses click on the  and proceed.

After you have launched proposal, update prospective curriculum here\*

## Plan Description

The Master of Education – Higher Education is designed to prepare graduates to serve in administrative capacities within the university, community college, and for-profit settings, with an emphasis on student affairs, intercollegiate athletics, and higher education organization. For more information about your program, including your graduate program handbook and learning outcomes, please visit the Degree Directory.

## Plan Admission Requirements

**Application deadlines** Applications available on the UNLV Graduate College website. A bachelor's degree from an accredited college or university  
**A** completed application and official copies of all college transcripts  
**Two** letters of professional/academic recommendation  
**Optional GRE Submission:** official copy of the Graduate Record Examination (GRE) taken within the last 5 years. The UNLV Higher Education Program has chosen to use GRE Scores as an optional part of the M.Ed. application process. GRE scores that are strong may help an applicant with a lower GPA. This is because, along with other components of the application, strong GREs may suggest that a lower GPA does not reflect an applicant's academic potential (if this is the case for you, talk about it in your personal statement). We want all applicants to be able to represent themselves in the best possible light; thus, we leave applicants the option of adding scores if it will help them.  
**NOTE:** Exceptional GRE scores may not help overcome very low GPAs. A minimum GPA of 2.75 for all undergraduate work or a 3.00 for the last two years of undergraduate work  
**Evidence** of a minimum of two years satisfactory teaching or administrative experience (or equivalent) preferred but not required  
**Statement of Interest** Indication of interest in a graduate assistantship, when applicable  
**All** domestic and international applicants must review and follow the Graduate College Admission and Registration Requirements. Students are accepted into a degree program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

## Plan Requirements

Total Credits Required: 37

## **Course Requirements**

### **Required Courses – Credits: 12**

<b>EDH 607 Leadership Development Seminar</b>	<b>3</b>
<b>EDH 609 Leading Diverse Organizations</b>	<b>3</b>
<b>EDH 727 College Students in the United States</b>	<b>3</b>
<b>EDH 703 History of American Higher Education</b>	<b>3</b>

### **Core Research Course – Credits: 3**

<b>EPY 702 Research Methods</b>	<b>3</b>
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### **Additional Research Course – Credits: 3**

Select one of the following:

<b>EPY 718 Qualitative Research Methodologies</b>	<b>3</b>
<b>EPY 721 Descriptive and Inferential Statistics: An Introduction</b>	<b>3</b>
<b>EDH 730 Institutional Assessment</b>	<b>3</b>

### **Internship – Credits: 3**

<b>EDH 690 Masters Internship</b>	<b>3</b>
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## **Elective Courses - Credits: 15**

Complete 15 credits of advisor-approved elective course work. Courses may be selected from but are not limited to, the following three emphasis areas.

### **Student Affairs Emphasis**

<b>EDH 626 College Student Personnel Services</b>	<b>3</b>
<b>EDH 714 Understanding Minority Serving Institutions</b>	<b>3</b>
<b>EPY 711 Human Growth and Development</b>	<b>3</b>

### **Intercollegiate Athletics Emphasis**

<b>EDH 603 Introduction to College Sport</b>	<b>3</b>
<b>EDH 606 Intercollegiate Athletic Administration</b>	<b>3</b>
<b>EDH 711 Marketing Higher Education and College Sport</b>	<b>3</b>

### **Administrative Leadership Emphasis**

<b>EDH 708 The American Community College</b>	<b>3</b>
<b>EDH 742 Academic Governance in Higher Education</b>	<b>3</b>
<b>EDH 750 Special Topics in Higher Education</b>	<b>1-3</b>

## **Capstone Course – Credits: 1**

## Degree Requirements

The student must complete a minimum of 37 credit hours with a minimum GPA of 3.00. All courses in the program must be at the 600-level or above, with 50% at the 700-level. The Master of Education (M.Ed.) – Higher Education is a non-thesis program, which requires the successful completion of a capstone project taken during the final semester.

## Plan Graduation Requirements

The student must submit all required forms to the Graduate College and then apply for graduation from both degrees up to two semesters prior to completing his/her degree requirements. The student must successfully complete the capstone course.

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If the changes included on this form impact the program handbook attach the updated handbook before submitting this form. If you need a Word version of the most recent handbook please email [GradCurriculum@unlv.edu](mailto:GradCurriculum@unlv.edu).

**Degrees Directory Program Entry\***

Check this box to acknowledge the above statement.

**Changes will be applicable to\***

- Current Students  
 New Students  
 Both Current and New Students

**If applicable to current students, changes are**

Mandatory  Optional

**Effective Date\*** \_\_\_\_\_

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

### III. Department Vote Information

**Note:** This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify [GradCurriculum@unlv.edu](mailto:GradCurriculum@unlv.edu))

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted on proposal** February 13, 2020

**Result of vote** Approved

**Manner of vote** In person at department meeting

### IV. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify [GradCurriculum@unlv.edu](mailto:GradCurriculum@unlv.edu))

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted on proposal** 10/14/2020

**Result of vote** 8-0

**Manner of vote** Zoom/online

## V. Processing Notes (Graduate College/Registrar Use Only)

**Program Alerts (E.g. This program is no longer accepting applications)**

**PS Processing Notes**

**PS Processing Date**

**Initials**

**Aalog Processing Notes**

**Aalog Processing Date**

**Initials**

## Comments for Master of Education - Higher Education

### Curriculog

11/3/2020 3:14 pm [Reply](#)

Emily Lin has approved this proposal on Graduate College Dean.

### Curriculog

11/3/2020 2:58 pm [Reply](#)

Graduate Curriculum has approved this proposal on Graduate Programs Committee.

### Curriculog

11/3/2020 2:25 pm [Reply](#)

Gregory Moody has approved this proposal on behalf of Graduate Programs Committee. See [Graduate Programs Committee Agenda - Nov 3, 2020](#) for more information.

### Curriculog

10/22/2020 6:33 pm [Reply](#)

Maria Roberts has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.

### Lisa Bendixen

10/14/2020 1:36 pm [Reply](#)

Unanimous vote for approval (8/8 via Zoom).

### Curriculog

10/14/2020 1:36 pm [Reply](#)

Lisa Bendixen has approved this proposal on School/College Committee.

### Curriculog

8/12/2020 3:32 pm [Reply](#)

EPHE Chair has approved this proposal on Department Chair.

### Curriculog

8/12/2020 3:31 pm [Reply](#)

EPHE Chair has approved this proposal on Graduate Coordinator.

**Curriculog**

4/22/2020 8:54 am [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

**Curriculog**

4/20/2020 4:12 pm [Reply](#)

Doris Watson has approved this proposal on Originator.

**Graduate Curriculum**

4/6/2020 9:35 am [Reply](#)

- Please also make changes in the schema view (screenshot attached), editing any text necessary so that changes are marked for future reviewers.

for assistance please contact gradcurriculum@unlv.edu

**Curriculog**

4/6/2020 9:35 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**

4/4/2020 6:27 pm [Reply](#)

Doris Watson has approved this proposal on Originator.

**Curriculog**

3/25/2020 8:26 pm [Reply](#)

Doris Watson has launched this proposal.

**Curriculog**

3/25/2020 8:15 pm [Reply](#)

Doris Watson imported from the map 2020-2021 Working Graduate Catalog into the following proposal fields: I. General Information: Department, I. General Information: Degree/ Certificate Name, I. General Information: Plan Code, I. General Information: Degree Type, I. General Information: Program Type, II. Program Changes: After you have launched proposal, update prospective curriculum here, V. Processing Notes (Graduate College/Registrar Use Only): Program Alerts (E.g. This program is no longer accepting applications).

