

INTERNAL USE ONLY			
<input type="checkbox"/> Acalog	Date _____	Initials _____	
<input type="checkbox"/> MyUNLV	Date _____	Initials _____	

Graduate College Curriculum Committee

Graduate Course Change Form

I. Course Developer Contact Information

Name	Irene Arakaki		
College or Division	Advanced Education In Orthodontics And Dentofacial Orthopedics Program		
Academic Organization	School Of Dental Medicine - Orthodontics Program		
Campus Phone	702-774-2698	Mail Stop	7422
E-Mail Address	irene.arakaki@unlv.edu		

Indicate item(s) to be changed by placing an X in the appropriate box(es).

Note that only 2 changes can be made to a course. If more than two changes are needed, submit a new course proposal.

<input type="checkbox"/> Delete	<input type="checkbox"/> Prefix	<input type="checkbox"/> Number	<input type="checkbox"/> Title	<input type="checkbox"/> Description	<input type="checkbox"/> Pre/Coreq	<input checked="" type="checkbox"/> Credit
<input type="checkbox"/> Instructional Mode	<input type="checkbox"/> Cross-listing	<input type="checkbox"/> Other				
Justification for change	Incorrect credit designation - Credit Units identified in previous form was incorrectly identified as 1, but should be 3.					
Effective term and year	Fall 2018					
Degree and/or certificate program(s) impacted by this change	Certificate in Orthodontics and Dentofacial Orthopedics in conjunction with a Master of Science in Oral Biology					
Detail the changes to the program catalog entry required due to this change. <i>For example, a change in the number of credits for a course may impact the total number of credits earned towards a degree. Substantive changes will necessitate a Program Change form be submitted.</i>	Correction to credit designation error - Credit Units should be corrected to 3 from the incorrect number of 1.					

II. Catalog Information

Current course prefix, number, and title are required. Aside from those fields, please only enter information pertaining directly to your change(s).

Current Course Prefix	ORTH	Current Course Number	8104
New Course Prefix		New Course Number	
Long Course Title (100 characters max)			
Current			
New			
Short Course Title (30 characters max)			
Current			
New			
New Catalog Description (50 words max)			
Tips <ul style="list-style-type: none"> • avoid the use of the words <i>student</i>, <i>course</i>, and <i>covers</i> • incomplete sentences are ok • avoid repeating the course title 			
Number of Words in New Catalog Description (50 max)			
Prerequisites (if any) - Graduate standing is the default prerequisite for all graduate-level courses.			
Current			
New			
Co-requisites (if any)			
Current			
New			
Anti-requisites (if any)			

Current						
New						
Currently, credits are	<input type="checkbox"/> Fixed		<input checked="" type="checkbox"/> Variable	1	to	99
Change credits to	<input checked="" type="checkbox"/> Fixed	3	<input type="checkbox"/> Variable		to	
Allow course to be repeatable?	<input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes			
If yes, the maximum number of credits that may be earned is						
Grading System <input type="checkbox"/> Letter Grade <input type="checkbox"/> S/U <input type="checkbox"/> S/F <input type="checkbox"/> Thesis/Dissertation/Pro Paper (x-grade option)						
Does this course have additional non-credit components?					<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, indicate component(s)	<input type="checkbox"/> Clinical <input type="checkbox"/> Discussion <input type="checkbox"/> Field Studies <input type="checkbox"/> Independent Study	<input type="checkbox"/> Internship <input type="checkbox"/> Laboratory <input type="checkbox"/> Lecture <input type="checkbox"/> Practicum	<input type="checkbox"/> Research <input type="checkbox"/> Seminar <input type="checkbox"/> Supervision <input type="checkbox"/> Thesis Research			
Cross-listing (e.g., 400/600)	<input type="checkbox"/> Add <input type="checkbox"/> Delete					
If add, specify course prefix and number						
<i>Instructional Modes</i> Indicate the instructional modes that should be available for scheduling.						
<input type="checkbox"/> In Person Supplemental Web	<input type="checkbox"/> Independent Study	<input type="checkbox"/> Web-based				
<input type="checkbox"/> Field Study	<input type="checkbox"/> In Person	<input type="checkbox"/> Web-based w/ on/off campus meeting				
<input type="checkbox"/> Hybrid	<input type="checkbox"/> Television					

III. Evaluation of Library Resources




This section is completed by course developer
Please indicate library resources that will be needed to support students taking this course
Core journals
Core books (not required texts)
Electronic resources (e.g., databases, videos, media, etc.)

This section is completed by the librarian

Library Comments

IV. Routing and Approval Process

1. Change proposer completes this form and syllabus
2. Proposer requests a Graduate College and Registrar technical review via the [Curriculum Change Portal](#).
3. The Graduate College will complete a technical review of the form to ensure that it conforms to all relevant policies and guidelines.
4. The form will then be returned to the person submitting the request for routing through the department and college for approval.
5. The form will be submitted to the [Curriculum Change Portal](#) by the college or school designee (typically the Associate Dean of Academic Affairs).
6. Item will be placed on the agenda of the Graduate College Curriculum Committee (GCCC). Proposers of course changes do not need to attend the meeting.

	Name	Email Address	Date
Course Developer			
Graduate College and Registrar Technical Review	Kendall Hartley, Ashley Weckesser	gradcurriculum@unlv.edu	6/15/2018
Technical Review Comments Please clarify what is meant by 'credit designation error' Effective term should be updated. Response: The Credit Units were incorrectly annotated on the previous form and should be corrected to 3 fixed credits. The effective term has been updated.			
Dept. Chair or Grad. Coordinator	Dr. James Mah	 james.mah@unlv.edu	7/11/2018
If Cross-Listed, Chair of Cross-Listing Department			
Librarian		librarycdm@unlv.edu	
College Curriculum Committee Chair	Dr. James Mah	 james.mah@unlv.edu	7/11/2018
Academic Dean Submit for Approval	Dr. Ron Lemon	 ron.lemon@unlv.edu	7/11/2018
Graduate College Curriculum Committee Chair	Travis Olson	GCCC@unlv.edu	5-4868
Graduate College Interim Dean	Kate Korgan	GCCC@unlv.edu	5-4070
Registrar's Office	Katie Humphries	curriculum@unlv.edu	5-0892

SEMESTER	COURSE	CURRENT UNITS IN MYUNLV	UNITS THAT SHOULD BE IN MYUNLV	UNIT DIFFERENCE
FALL 2018 (2188)	ORTH 8103 CLINICAL SPECIALTY SEMINARS II	1	3	2
	ORTH 8104 CLINICAL SPECIALTY SEMINARS III	1	3	2
	ORTH 8207 CLINIC ORTHODONTICS	6	12	6
	ORTH 8607 Dx & Tx PLANNING & CASE PRESENTATIONS	2	4	2
	PGDE 8312 INDEPENDENT RESEARCH I	1	3	2
	PGDE 8314 INDEPENDENT RESEARCH III	1	3	2
	PGDE 8315 INDEPENDENT RESEARCH IV	1	3	2
	PGDE 8901 THESIS	3	6	3