

# HCA - 728 - Foundations of Health Services Organization Theory

2 Graduate Course Create 2022-23

## I. Course Information

The faculty member originating this proposal is to complete sections I,II, III, and IV.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

FILL IN ONLY fields required marked with an \*. You will not be able to launch the proposal without completing the required fields.

Department\*

Health Care Administration & Policy

Prefix:\*

HCA

Number:\* 728

Is a new Prefix being suggested?  Yes  No

Suggested Prefix

Long Course Name:\* Foundations of Health Services Organization Theory

Short Course Name\* Health Serv. Org. Theory

Tip: 25 characters max. for short name (abbreviations are acceptable if needed)

### Tips

avoid the use of the words *student*, *course*, and *covers*  
incomplete sentences are ok  
avoid repeating the course title  
(50 words max)

**Catalog Description\***

Surveys design and functioning of health services organizations and the theories underlying that knowledge, as well as the applications of the theories in studying behaviors of health services organizations.

**Is this course a culminating experience?\***

Yes  No

**If Yes, to which programs?****First Term Course Offered\***

Spring 2022

**Explanation for Course Create\***

A new required course for students in PhD in Public Health with a subplan of Health Services Management and Policy, which intends to build strong theoretic foundations for students to study health services organizations. Currently there is no doctoral level theory course in this subplan. HCA 728 is one of several new courses being developed for students in this subplan. Other students may enroll only with permission of the instructor.

**Are you adding a Service-Learning designation to this course?\***

Yes  No

**If the Service-Learning designation is being added to this course:**

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms [www.unlv.edu/policies](http://www.unlv.edu/policies)). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

**If adding Service-Learning designation, syllabus is attached**

Attached

**II. Catalog Information**

Will this be an experimental (x) course?  Yes  No

Has this course number been used previously as an Experimental (X) course?  Yes  No

If yes, X-Course Prefix

X-Course Code

Program(s) impacted by this new course\* Ph.D. in Public Health

Tip (note): A Program Change form will need to be submitted to add the new course into a program.

Detail the changes to the program catalog entry required due to the creation of this course.\* This course will be added as one of the required subplan courses to replace HCA 719.

Fixed/Variable Credits\*  Fixed  Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits 3

Course is Repeatable\*  Yes  No

If yes, the maximum number of credits that may be earned is

Grading System\*  Letter Grade  S/U  Thesis/Dissertation

Is this a Special Topics course?\*  Yes  No

Sub-topic(s)

Are topics repeatable?  Yes  No

If yes, number of

if yes, number of credits

**Prerequisites** HCA 701

**Corequisites**

**Does this course have any non-credit components?**  Yes  No

**If yes, indicate component(s)**

- Clinical
- Discussion
- Field Studies
- Independent Study
- Internship
- Laboratory
- Lecture
- Practicum
- Research
- Seminar
- Supervision
- Thesis Research

**CROSS-LISTING / Same As, will this course be:\***

- Same As=Undergraduate: same content and same career (UG/UG). Graduate: Same/similar course content and same career (Grad/Grad)
- Cross-listing= Cross-listed courses contain the same or similar content and may be in different programs (eg., WMST 497 & SOC 497) or different careers (e.g., BIOL 467 & BIOL 667 or PSC 722 & PHIL 728)
- Not Cross-Listed or Same As

**If yes, list the course**

**Indicate the instructional modes that should be available for scheduling\***

- In Person Supplemental Web
- Field Study
- Hybrid
- Independent Study
- Television
- Web-based
- Web-based w/ on/off campus meeting

**Differential fees required for this course? (if yes, please clarify on explanation field above)**

- Yes  No

### III. Evaluation of Library Resources

A. This section is completed by the faculty member originating this proposal—indicate library resources that will be needed to support this course

Will this course creation require changes to library resources?\*

Yes  No

Please indicate library resources that will be needed to support students taking this course\*

- Core journals  
 Core books (not required texts)  
 Electronic resources (e.g., databases, videos, media, etc.)


Critically needed journals for this subject area:


Health Affairs, Health Services Research, Academy of Management Review, Medical Care Research and Review,

Core books needed:

Electronic Resources:

3. LAUNCH proposal by clicking  in the top left corner.

4. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

B. This section is completed by the librarian.

Level of support the Library can provide

Library Comments

### IV. Syllabus

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms <https://www.unlv.edu/policies/current-policies>). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the

graduate level course must fulfill, and how the grading scale will be applied to graduate students.

## Attachments List


Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

Attached syllabus\*  Attached

## V. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal 9/8/2020


Result of vote 8/0/0  
(Number of yes/no/abstention votes)

Manner of vote Virtual meeting  
(online, in-person, etc.)

## VI. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted on proposal** 7/30/21

**Result of vote (Number of yes/no/abstention votes)** 4/0/0

**Manner of vote (online, in-person, etc.)** online

## VIII. Processing Notes (Graduate College/Registrar Use Only)

**PS Processing Notes**

**PS Processing Date**

**Initials**

**Aalog Processing Notes**

**Aalog Processing Date**

**Initials**

## Comments for HCA - 728 - Foundations of Health Services Organization Theory

<b>Curriculog</b>	9/28/2021 8:21 am <a href="#">Reply</a>
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
<b>Curriculog</b>	9/27/2021 4:59 pm <a href="#">Reply</a>
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See <a href="#">Graduate Course Review Committee 09-15-2021</a> for more information.	
<b>Curriculog</b>	9/7/2021 11:48 am <a href="#">Reply</a>
System Administrator Graduate Curriculum has restarted the Graduate Course Review Committee step as a result of participants being added to or removed from the step.	
<b>Curriculog</b>	8/17/2021 2:27 pm <a href="#">Reply</a>
Jay Shen has approved this proposal on School/College Associate Dean/ Dean.	
<b>Patricia Cruz Perez</b>	8/17/2021 1:22 pm <a href="#">Reply</a>
Recommendations from the SPH Curr. Comm. on the syllabus where addressed by the course proposer. A revised syllabus was supplied by Dr. Shen and uploaded to Curriculog by P. Cruz.	
<b>Curriculog</b>	8/17/2021 1:22 pm <a href="#">Reply</a>
Patricia Cruz Perez has approved this proposal on School/College Committee.	
<b>Patricia Cruz Perez</b>	7/4/2021 12:22 pm <a href="#">Reply</a>
<p>The revised syllabus received by the SPH Curr. Comm. will be discussed by July 30th. With approval from the course originator, the following changes were made to the proposal: 1) changed Short Course Name from Health Organ. Theory to Health Serv. Org. Theory (for a total of 21 characters)</p> <p>2) Changed the First Time Course Offered from Summer 2021 to Spring 2022</p> <p>3) "Has this course number been used previously..." - selected No</p> <p>4) Program(s) impacted... - changed to Ph.D. in Public Health</p> <p>5) Mode of instruction - change from Hybrid to In Person Supplemental Web</p>	
<b>Patricia Cruz Perez</b>	4/1/2021 11:50 am <a href="#">Reply</a>
Proposal will be discussed at the SPH Curr. Comm. meeting scheduled for 4/23/21.	



**Curriculog**3/8/2021 2:11 pm [Reply](#)

HCA Chair has approved this proposal on Department Chair.

**Curriculog**3/1/2021 2:29 pm [Reply](#)

Health Care Admin Graduate Coordinator has approved this proposal on Graduate Coordinator.

**Curriculog**2/10/2021 9:46 am [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

**Curriculog**2/9/2021 10:18 am [Reply](#)

Jay Shen has approved this proposal on Originator.

**Graduate Curriculum**2/1/2021 4:52 pm [Reply](#)

- Please add course credits.  
- Please review suggestive revised description. If satisfactory, no action needs to be taken, simply approve the proposal once again. Otherwise please re-edit and approve with comments.

For help and assistance please contact gradcurriculum@unlv.edu

**Curriculog**2/1/2021 4:52 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**1/29/2021 11:17 am [Reply](#)

Jay Shen has approved this proposal on Originator.

**Curriculog**1/19/2021 10:31 am [Reply](#)

Jay Shen has launched this proposal.