

CEE CEM

2 Graduate Course Clean Up Form

I. General Catalog Information

This form should be used for updating ten or more courses at one time. Email GradCurriculum@unlv.edu for the appropriate spreadsheet to attach to this proposal.

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

Department*

Civil and Environmental Engineering and Construction

Prefix*

CEE

CEM

Course Numbers* All courses from CEE 604 to CEE 799 and CEM 632 to CEM 797 (please see spreadsheet attached)

Summary of Proposed Changes (list all changes for all courses)*

- Prefix
- Course Number
- Name
- Description
- Credits/Grading
- PreReqs/CoReqs
- Instructional Mode
- Other

Effective Term and Year*

Fall 2020

Justification for Course Changes*

Credits, grading system, prerequisites and crosslisted informations were missing in the course catalog.

List all programs impacted by this course clean up. This may include programs outside of your department as some courses are used by other departments, colleges, and schools due to the interdisciplinary nature of degree programs. To determine all programs impacted, look up each course in the [Graduate Catalog](#). List impacted programs below.

Degree and/or certificate program(s) impacted by this change * None

Substantive changes to programs will necessitate a Program Change form be submitted for each program.

Detail the changes to the program catalog entry required due to this change.* None

Upload the spreadsheet with all course changes as well as a syllabus for each course with a proposed change.

Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

Documents Required for Course Clean Up Proposal to be Complete * Course Clean Up Spreadsheet (email GradCurriculum@unlv.edu if needed) Syllabus for each course change if adding Service-Learning designation

Are you adding a Service-Learning designation to any courses? * Yes No New Option

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

II. Evaluation of Library Resources

Indicate library resources that will be needed as a result of changes to these courses (if applicable)


Will these course changes require changes to library resources?*


Yes No

If yes, outline the changes requested*

None

4. LAUNCH proposal by clicking  in the top left corner.

5. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

This section is completed by the librarian

Level of support the Library can provide

Library Comments


III. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal April 10, 2020


Result of vote 18/0/0

Manner of vote Email

IV. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal 4/28/2020

Result of vote 4/0/0

Manner of vote online

V. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes

PS Processing Date

Initials

Aalog Processing Notes

Aalog Processing Date

Initials

Comments for CEE CEM

Curriculog	5/14/2020 7:43 am Reply
Emily Lin has approved this proposal on Graduate Dean.	
Curriculog	5/11/2020 11:45 am Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Curriculog	5/11/2020 8:25 am Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See Graduate Course Review Committee 05-06-2020 for more information.	
Curriculog	4/28/2020 9:59 pm Reply
Mohamed Trabia has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
Melissa Morris	4/28/2020 7:22 pm Reply
The college curriculum committee approved unanimously	
Curriculog	4/28/2020 7:22 pm Reply
Melissa Morris has approved this proposal on School/College Committee.	
Curriculog	4/24/2020 11:35 am Reply
CEEC Chair has approved this proposal on Department Chair.	
Curriculog	4/23/2020 5:09 pm Reply
CEEC Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	4/23/2020 3:17 pm Reply
Graduate Curriculum has approved this proposal on Technical Review.	
Curriculog	4/22/2020 5:25 pm Reply
CEEC Graduate Coordinator has approved this proposal on Originator.	

Curriculog

4/22/2020 5:25 pm [Reply](#)

CEEC Graduate Coordinator has launched this proposal.