

HCA - 702 - Epidemiology in Health Services Management

2 Graduate Course Change 2021-22

I. General Information

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*

Health Care Administration & Policy

Prefix*

HCA

Number* 702

Long Course Name* Epidemiology in Health Services Management

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Short Course Name
(leave blank if not
changing course
name)

Catalog Description*

Examination and synthesis of concepts and an application of methods appropriate to epidemiology from a managerial perspective.

Is this course a
culminating
experience?*

Yes No

If Yes, to which programs?

Tips for Catalog Description (above)

avoid the use of the words *student*, *course*, and *covers*
incomplete sentences are ok
avoid repeating the course title
(50 words max)

Summary of Proposed Changes*


- Prefix
- Course Number
- Name
- Description
- Credits/Grading
- PreReqs/CoReqs
- Instructional Mode
- Other (e.g. Combination / Cross-listing; Notes; Fees, ...)

Effective Term and Year*

Spring 2021

Justification and Description of Course Change:*

EAB 705 and HCA 702 have been offered together in a combined section that would appear to be cross-listed. However, they have never been officially cross-listed. This proposal rectifies the oversight from the EAB and HCA Departments by requesting a change to cross-list EAB 705 and HCA 702.

Run an Impact Report by clicking  in the top left corner and answer below according to the results. Copy and paste the results below:

Degree and/or certificate program(s) impacted by this change (Results of Impact Report)*

none

Substantive changes will necessitate a Program Change form be submitted.

Detail the changes to the program catalog entry required due to this change.*

none

CROSS-LISTING / Same As, will this course be:*

- Same As=Undergraduate: same content and same career (UG/UG). Graduate: Same/similar course content and same career (Grad/Grad)
- Cross-listing= Cross-listed courses contain the same or similar content and may be in different programs (eg., WMST 497 & SOC 497) or different careers (e.g., BIOL 467 & BIOL 667 or PSC 722 & PHIL 728)
-

Not Cross-Listed or Same As

If yes, list the course (or type "none")* EAB 705

Are you adding a Service-Learning designation to this course?* Yes No

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

If adding Service-Learning designation, syllabus is attached Attached

II. Course Change Information

Please review all sections below and make necessary changes after you launch the proposal.

Prefix and Number Change

Current Prefix and/or Number

New Prefix and/or Number

Credit change

Fixed/Variable Credits Fixed Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits

Course is Repeatable Yes No

If yes, the maximum number of credits that may be earned is

Grading Change

Grading System Letter Grade
 S/U
 Thesis/Dissertation

Does this course have any non-credit components? Yes No

If yes, indicate component(s)

- Clinical
- Discussion
- Field Studies
- Independent Study
- Internship
- Laboratory
- Lecture
- Practicum
- Research
- Seminar
- Supervision
- Thesis Research

Requisite Change

(if any) - Graduate standing is the default prerequisite for all graduate-level courses.

Prerequisites

Corequisites

Differential fees required for this course? (if yes, please clarify on justification field above)* Yes No

- Instructional Modes**
- In Person Supplemental Web
 - Field Study
 - Hybrid
 - Independent Study
 - Television
 - Web-based
 - Web-based w/ on/off campus meeting

**Notes Displayed -
notes in this field
are imported from
the current version
of the course
displayed on the
working catalog**

III. Evaluation of Library Resources

Indicate library resources that will be needed as a result of changes to this course (if applicable)

**Will this course
change require
changes to library
resources?*** Yes No


Core Journals


Core Books

Electronic Resources

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.


This section is completed by the librarian

**Level of support the
Library can provide**

IV. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted
on proposal


Result of vote
(Number of
yes/no/abstention
votes)

Manner of vote
(online, in-person,
etc.)

V. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted
on proposal** 3/29/21

Result of vote 4/0/0
**(Number of
yes/no/abstention
votes)**

Manner of vote WebEx meeting
**(online, in-person,
etc.)**

VII. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes

PS Processing Date

Initials

**Aalog Processing
Notes**

**Aalog Processing
Date**

Initials

Comments for HCA - 702 - Epidemiology in Health Services Management

Curriculog	4/22/2021 10:44 am Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	4/21/2021 10:33 am Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See Graduate Course Review Committee 4-14-2021 for more information.	
Curriculog	4/20/2021 9:22 am Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Curriculog	4/5/2021 11:40 am Reply
Jay Shen has approved this proposal on School/College Associate Dean/ Dean.	
Curriculog	4/1/2021 11:41 am Reply
Patricia Cruz Perez has approved this proposal on School/College Committee.	
Patricia Cruz Perez	3/12/2021 12:41 pm Reply
Updated Justification: Old language - Crosslisted with HCA 702 for past 10 years. Fixing at the Grad College Request. Optimizing faculty and space resources. New language - EAB 705 and HCA 702 have being offered together in a combined section that would appear to be cross-listed. However, they have never been officially cross-listed. This proposal rectifies the oversight from the EAB and HCA Departments by requesting a change to cross-list EAB 705 and HCA 702.	
Curriculog	3/8/2021 2:10 pm Reply
HCA Chair has approved this proposal on Department Chair.	
Curriculog	3/1/2021 2:39 pm Reply
Health Care Admin Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	10/15/2020 10:12 am Reply
Graduate Curriculum has approved this proposal on Technical Review.	

Curriculog

10/13/2020 2:49 pm [Reply](#)

Shawn Gerstenberger has approved this proposal on Originator.

Curriculog

10/13/2020 1:35 pm [Reply](#)

Shawn Gerstenberger has launched this proposal.

Curriculog

10/13/2020 1:15 pm [Reply](#)

Shawn Gerstenberger imported from the map 2021-2022 Working Graduate Catalog into the following proposal fields: I.General Information: Prefix, I.General Information: Number, I.General Information: Long Course Name.