

EDA - 761 - Management of People, Data, and Processes in Educational Systems

2 Graduate Course Create 2021-22

I. Course Information

The faculty member originating this proposal is to complete sections I,II, III, and IV.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

FILL IN ONLY fields required marked with an *. You will not be able to launch the proposal without completing the required fields.

Department*

Educational Psychology and Higher Education

Prefix:*

EDA

Number:* 761

Is a new Prefix being suggested? Yes No

Suggested Prefix

Long Course Name:* Management of People, Data, and Processes in Educational Systems

Short Course Name* Management of People

Tip: 25 characters max. for short name (abbreviations are acceptable if needed)

Tips

avoid the use of the words *student*, *course*, and *covers*
incomplete sentences are ok
avoid repeating the course title
(50 words max)

Catalog Description*

Enables educational administrators to apply knowledge and skills to effectively manage district systems, resources, policies, and procedures. Includes differential fees.

Is this course a culminating experience?*

Yes No

If Yes, to which programs?**First Term Course Offered***

Summer 2021

Explanation for Course Create*

This course is part of the Doctor of Education in Executive Educational Leadership.

Are you adding a Service-Learning designation to this course?*

Yes No

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

If adding Service-Learning designation, syllabus is attached

Attached

II. Catalog Information

Will this be an experimental (x) course?*

Yes No

Has this course number been used previously as an Experimental (X) course? Yes No

If yes, X-Course Prefix

X-Course Code

Program(s) impacted by this new course* Doctor of Education (EdD), Executive Educational Leadership

Tip (note): A Program Change form will need to be submitted to add the new course into a program.

Detail the changes to the program catalog entry required due to the creation of this course.* No changes.

Fixed/Variable Credits* Fixed Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits 3

Course is Repeatable* Yes No

If yes, the maximum number of credits that may be earned is

Grading System* Letter Grade S/U Thesis/Dissertation

Is this a Special Topics course?* Yes No

Sub-topic(s)

Are topics repeatable? Yes No

If yes, number of credits

Prerequisites Enrolled in EdD Executive Educational Leadership or Consent of Instructor

Corequisites

Does this course have any non-credit components? Yes No

If yes, indicate component(s)

- Clinical
- Discussion
- Field Studies
- Independent Study
- Internship
- Laboratory
- Lecture
- Practicum
- Research
- Seminar
- Supervision
- Thesis Research

CROSS-LISTING / Same As, will this course be:*

- Same As=Undergraduate: same content and same career (UG/UG). Graduate: Same/similar course content and same career (Grad/Grad)
- Cross-listing= Cross-listed courses contain the same or similar content and may be in different programs (eg., WMST 497 & SOC 497) or different careers (e.g., BIOL 467 & BIOL 667 or PSC 722 & PHIL 728)
- Not Cross-Listed or Same As

If yes, list the course

If yes, please include below the rationale for crosslisting, answering to the following questions:

- 1) What aspect of graduate preparation is met via this course that goes beyond the undergraduate program?
- 2) What common aspects are offered in the crosslistings and what grad level pieces are not?
- 3) What would be beneficial in offering the crosslisted courses from a graduate education perspective?

Crosslisting Rationale:

Indicate the instructional modes that should be available for scheduling*

- In Person Supplemental Web
- Field Study
- Hybrid
- Independent Study
- Television
- Web-based
- Web-based w/ on/off campus meeting

Differential fees required for this course? (if yes, please clarify on explanation field above) Yes No

III. Evaluation of Library Resources

A. This section is completed by the faculty member originating this proposal—indicate library resources that will be needed to support this course

Will this course creation require changes to library resources? Yes No


Please indicate library resources that will be needed to support students taking this course Core journals
 Core books (not required texts)
 Electronic resources (e.g., databases, videos, media, etc.)

Critically needed journals for this subject area:

Core books needed:

Electronic Resources:

3. LAUNCH proposal by clicking  in the top left corner.

4. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

B. This section is completed by the librarian.

Level of support the Library can provide

Library Comments

IV. Syllabus

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms <https://www.unlv.edu/policies/current-policies>). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Attachments List


Please attach any required files by navigating to the Proposal Toolbox and clicking  in the top right corner.

Attached syllabus* Attached

V. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal 02-11-2021


Result of vote (Number of yes/no/abstention votes) Yes: 20; No: 0; Abstain: 0

Manner of vote (online, in-person, etc.) Department Meeting via Zoom

VI. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal 3/29/2021

Result of vote (Number of yes/no/abstention votes) 8-0-0

Manner of vote (online, in-person, etc.) online

VIII. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes

PS Processing Date

Initials

Aalog Processing Notes

Aalog Processing Date

Initials

Comments for EDA - 761 - Management of People, Data, and Processes in Educational Systems

Curriculog	4/22/2021 10:37 am Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	4/21/2021 10:32 am Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See Graduate Course Review Committee 4-14-2021 for more information.	
Curriculog	4/20/2021 9:21 am Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Maria Roberts	4/5/2021 7:52 am Reply
Maria Roberts has approved as Associate Dean.	
Curriculog	4/5/2021 7:52 am Reply
Maria Roberts has approved this proposal on School/College Associate Dean/ Dean.	
Lisa Bendixen	3/29/2021 11:47 am Reply
Unanimous vote to approve (8/8 via zoom meeting).	
Curriculog	3/29/2021 11:47 am Reply
Lisa Bendixen has approved this proposal on School/College Committee.	
Curriculog	3/2/2021 8:15 am Reply
EPHE Chair has approved this proposal on Department Chair.	
Curriculog	3/2/2021 8:14 am Reply
EPHE Chair has approved this proposal on Graduate Coordinator.	
Curriculog	2/16/2021 10:30 am Reply
Graduate Curriculum has approved this proposal on Technical Review.	
Curriculog	2/16/2021 9:48 am Reply

Jacob D. Skousen has approved this proposal on Originator.

Graduate Curriculum

2/9/2021 3:30 pm [1 Reply](#) | [Reply](#)

- Please adjust syllabus to include sample class session topics reviewed throughout the course

Jacob D. Skousen

2/16/2021 9:48 am

The syllabus has been changed to include class topics that will be reviewed throughout the course.

Curriculog

2/9/2021 3:30 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

Curriculog

2/8/2021 1:42 pm [Reply](#)

Jacob D. Skousen has approved this proposal on Originator.

Graduate Curriculum

2/4/2021 2:26 pm [Reply](#)

- Please add example of topics and schedule to syllabus.
- Please review new number suggestion, since 770 is not available.
- Please review suggestive revised description. If satisfactory, no action needs to be taken, simply approve the proposal once again. Otherwise please re-edit and approve with comments.

For help and assistance please contact gradcurriculum@unlv.edu

Curriculog

2/4/2021 2:26 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

Curriculog

2/3/2021 2:51 pm [Reply](#)

Jacob D. Skousen has approved this proposal on Originator.

Graduate Curriculum

2/3/2021 2:49 pm [Reply](#)

moving back to originator by request for edits

Curriculog

2/3/2021 2:49 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

Curriculog

1/22/2021 9:24 am [Reply](#)

Jacob D. Skousen has approved this proposal on Originator.

Curriculog

1/21/2021 3:59 pm [Reply](#)

Jacob D. Skousen has launched this proposal.