

DEN - 7109S - Head and Neck Anatomy and Neuroscience, Part II

2 Graduate Course Change 2021-22

I. General Information

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*

School of Dental Medicine

Prefix*

DEN

Number* 7109S

Long Course Name* Head and Neck Anatomy and Neuroscience, Part II

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Short Course Name Head & Neck Anatomy, Part
(leave blank if not
changing course
name)

Catalog Description*

Investigates the bones, muscles, nerves, and vasculature of the head and neck, with special emphasis on the embryology and structure-function relationship of each of these structures. Lecture and clinical case-based format with corresponding laboratory sessions.

Is this course a culminating experience? Yes No

If Yes, to which programs?

Tips for Catalog Description (above)

avoid the use of the words *student*, *course*, and *covers*
incomplete sentences are ok
avoid repeating the course title
(50 words max)

Summary of Proposed Changes*


- Prefix
- Course #
- Name
- Description
- Credits/Grading
- PreReqs/CoReqs
- Instructional Mode
- Other

Effective Term and Year*

Spring 2020

Justification and Description of Course Change:*

Course director analyzed course content and determined course could be reduced from 14 weeks (48 contact hours) to 6 weeks (24 contact hours). The course still offers all necessary requirements but streamlines the course and removes some redundancies. Please see the attached syllabus.

Run an Impact Report by clicking  in the top left corner and answer below according to the results. Copy and paste the results below:

Degree and/or certificate program(s) impacted by this change (Results of Impact Report)*

NA

Substantive changes will necessitate a Program Change form be submitted.

Detail the changes to the program catalog entry required due to this

NA

change.*

CROSS-LISTING / Same As, will this course be:*

- Same As=Undergraduate: same content and same career (UG/UG). Graduate: Same/similar course content and same career (Grad/Grad)
- Cross-listing= Cross-listed courses contain the same or similar content and may be in different programs (eg., WMST 497 & SOC 497) or different careers (e.g., BIOL 467 & BIOL 667 or PSC 722 & PHIL 728)
- Not Cross-Listed or Same As

It yes, list the course

Are you adding a Service-Learning designation to this course?*

- Yes No

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

If adding Service-Learning designation, syllabus is attached Attached

II. Course Change Information

Please review all sections below and make necessary changes after you launch the proposal.

Credit change

Fixed/Variable Credits Fixed Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits 2

Course is Repeatable Yes No

If yes, the maximum number of credits that may be earned is

Grading Change

Grading System Letter Grade
 S/U
 Thesis/Dissertation

Does this course have any non-credit components? Yes No

If yes, indicate component(s)

- Clinical
- Discussion
- Field Studies
- Independent Study
- Internship
- Laboratory
- Lecture
- Practicum
- Research
- Seminar
- Supervision
- Thesis Research

Requisite Change

(if any) - Graduate standing is the default prerequisite for all graduate-level courses.

Prerequisites

None

Corequisites

Instructional Modes In Person Supplemental Web
 Field Study
 Hybrid
 Independent Study
 Television

- Web-based
- Web-based w/ on/off campus meeting

Notes Displayed - notes in this field are imported from the current version of the course displayed on the working catalog

III. Evaluation of Library Resources

Indicate library resources that will be needed as a result of changes to this course (if applicable)

Will this course change require changes to library resources?*

Yes No


Core Journals


Core Books

Electronic Resources

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

This section is completed by the librarian


Level of support the Library can provide

Library Comments

IV. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted
on proposal**


**Result of vote
(Number of
yes/no/abstention
votes)**

**Manner of vote
(online, in-person,
etc.)**

V. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted
on proposal**

**Result of vote
(Number of**

yes/no/abstention
votes)

Manner of vote
(online, in-person,
etc.)

VII. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes

PS Processing Date

Initials

Aalog Processing
Notes

Aalog Processing
Date

Initials

Comments for DEN - 7109S - Head and Neck Anatomy and Neuroscience, Part II

Graduate Curriculum	12/15/2020 10:29 am Reply
Adjusted -	
Curriculog	12/15/2020 10:29 am Reply
Graduate Curriculum has force approved this proposal.	
REG Curriculum	12/15/2020 9:40 am Reply
GC will need to edit with updates submitted by Dental School. Then we will be able to implement.	
Curriculog	12/15/2020 9:40 am Reply
REG Curriculum has rejected this proposal on Implementation: Catalog and PeopleSoft.	
Curriculog	12/14/2020 10:36 am Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	12/11/2020 3:41 pm Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See /agenda:173/form >Graduate Course Review Committee 12-09-2020 for more information.	
Curriculog	12/10/2020 1:31 pm Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Curriculog	11/13/2020 3:51 pm Reply
Marcia Ditmyer has approved this proposal on School/College Associate Dean/ Dean.	
Curriculog	11/13/2020 3:35 pm Reply
Sara Covert has approved this proposal on School/College Committee.	
Curriculog	11/13/2020 3:28 pm Reply
Oral Bio Chair has approved this proposal on Department Chair.	

Curriculog11/13/2020 10:32 am [Reply](#)

Oral Biology Graduate Coordinator has approved this proposal on Graduate Coordinator.

Curriculog11/5/2020 8:53 am [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

Curriculog11/4/2020 10:26 am [Reply](#)

Sara Covert has approved this proposal on Originator.

Graduate Curriculum10/20/2020 10:29 am [Reply](#)

- Please include new/adjusted syllabus clarifying new course requirements
- Please briefly elaborate in description for change on what was the course credits and structure before, on why it changed, and how requirements / assignments changed.

For help and assistance please contact gradcurriculum@unlv.edu

Curriculog10/20/2020 10:29 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

Curriculog10/20/2020 10:04 am [Reply](#)

Sara Covert has approved this proposal on Originator.

Graduate Curriculum10/7/2020 8:45 am [Reply](#)

- Please review suggestive revised description. If satisfactory, no action needs to be taken, simply approve the proposal once again. Otherwise please re-edit and approve with comments.
- Please include new syllabus clarifying new course requirements
- Please briefly elaborate in description for change on what was the course credits and structure before, and maybe briefly on why it changed and how requirements / assignments changed.

For help and assistance please contact gradcurriculum@unlv.edu

Curriculog10/7/2020 8:45 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

Curriculog10/1/2020 9:54 am [Reply](#)

Sara Covert has approved this proposal on Originator.

Curriculog

10/1/2020 9:53 am [Reply](#)

Sara Covert has launched this proposal.