

EOH - 797 - Dissertation Prospectus

2 Graduate Course Change 2020-21

I. General Information

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*	Environmental & Occupational Health	
Prefix*	EOH	Number* 797
Long Course Name*	Dissertation Prospectus	
<p>FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. <u>Do not make proposed changes</u> to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched</p>		
Short Course Name*	Dissertation Prospectus	
Catalog Description*	Provides guidance in the development of dissertation prospectus.	

Tips for Catalog Description (above)

avoid the use of the words *student*, *course*, and *covers*

incomplete sentences are ok

avoid repeating the course title

(50 words max)

(50 words max)

- Summary of Proposed Changes***
- Prefix
 - Course #
 - Name
 - Description
 - Credits/Grading
 - PreReqs/CoReqs
 - Instructional Mode
 - Other

Effective Term and Year*

Spring 2020

Justification for Course Change:*

Change the credits for dissertation prospectus from 3 to variable from 1-9 (per semester) so that students can enroll in the number of credits that they need in a given semester. This change will allow adequate progression of students who are done with course work, but because their prospectus has not been yet defended they are unable to enroll in dissertation credits, and will be beneficial for students that have a scholarship and need to enroll in 6 credits.

Run an Impact Report by clicking  in the top left corner and answer below according to the results. Copy and paste the results below:

Degree and/or certificate program(s) impacted by this change (Results of Impact Report)*

Ph.D. in Public Health

Substantive changes will necessitate a Program Change form be submitted.

Detail the changes to the program catalog entry required due to this change.*

Change the credits for dissertation prospectus from 3 to variable from 1-9 so that students can enroll in the number of credits that they need in a given semester.

Will this course be listed as the 'same as' another course?*

Yes No

If yes, list the course


Are you adding a Service-Learning designation to this course?*

Yes No

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

If adding Service-Learning designation, syllabus is attached Attached

II. Course Change Information

Please review all sections below and make necessary changes after you launch the proposal.

Credit change

Fixed/Variable Credits Fixed Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits 1-9

Course is Repeatable Yes No

If yes, the maximum number of credits that may be earned is 9

Grading Change

Grading System Letter Grade
 S/U
 S/F
 Thesis/Dissertation

Does this course have any non-credit components? Yes No

- If yes, indicate component(s)**
- Clinical
 - Discussion
 - Field Studies
 - Independent Study
 - Internship
 - Laboratory
 - Lecture
 - Practicum
 - Research
 - Seminar
 - Supervision
 - Thesis Research

Requisite Change

(if any) - Graduate standing is the default prerequisite for all graduate-level courses.

Prerequisites

Corequisites

- Instructional Modes**
- In Person Supplemental Web
 - Field Study
 - Hybrid
 - Independent Study
 - In Person
 - Television
 - Web-based
 - Web-based w/ on/off campus meeting

III. Evaluation of Library Resources

Indicate library resources that will be needed as a result of changes to this course (if applicable)

Will this course change require changes to library resources?* Yes No


Core Journals

Core Books

Electronic Resources

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

This section is completed by the librarian


Level of support
the Library can
provide


Library Comments

IV. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted
on proposal 4-30-19


Result of vote
(Number of
yes/no/abstention
votes) 4-0-0

Manner of vote
(online, in-person,
etc.) Online vote of the Graduate Studies Committee

V. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal	11-12-19
Result of vote (Number of yes/no/abstention votes)	4-0-0
Manner of vote (online, in-person, etc.)	In-person

VII. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes	Change PS to repeat for credit (not currently set up that way). Description is also different than what is in the system currently. This change will be effective 1/16/2020; prior to Spring 2020 starting to allow the change effective spring 2020.	
PS Processing Date	1/30/2020	Initials rg
Acalog Processing Notes		
Acalog Processing Date		Initials

Comments for EOH - 797 - Dissertation Prospectus

REG Curriculum	1/30/2020 9:46 am Reply
PS Done. 1/30/20	
Curriculog	1/29/2020 11:26 am Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	1/29/2020 11:22 am Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Curriculog	12/12/2019 1:39 pm Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See Graduate Course Review Committee 12-11-2019 for more information.	
Curriculog	11/22/2019 10:20 am Reply
Jay Shen has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
Curriculog	11/19/2019 10:20 pm Reply
Patricia Cruz Perez has approved this proposal on School/College Committee.	
Patricia Cruz Perez	11/19/2019 10:19 pm Reply
As discussed with the course proposer, the SPH Curriculum Committee recommended the following changes:	
<ol style="list-style-type: none"> 1) change of effective term to Spring 2020 2) expand the justification for change 3) indicate PhD in PH for the degree impacted 4) provide vote from the Graduate Studies Committee With approval from the course proposer, the Chair of SPH Curriculum Committee edited the proposal on 11/19/19.	
Curriculog	10/9/2019 2:09 pm Reply
EOH Chair has approved this proposal on Department Chair.	
Curriculog	9/25/2019 9:27 am Reply

EOH Graduate Coordinator has approved this proposal on Graduate Coordinator.

Graduate Curriculum

9/21/2019 8:00 pm [Reply](#)

- Please review the revised course description.
- Please review shortened title

Curriculog

9/21/2019 8:00 pm [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

Curriculog

9/11/2019 1:53 pm [Reply](#)

Jennifer Pharr has approved this proposal on Originator.

Curriculog

8/21/2019 10:29 am [Reply](#)

Jennifer Pharr has launched this proposal.