

CIT - 643 - Designing Digital Materials for Education

2 Graduate Course Change 2020-21

I. General Information

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

Do not make any changes to any information until the proposal has been launched in Step 4.

Department*

Teaching and Learning

Prefix*

CIT

Number*

643

Long Course Name* Designing Digital Materials for Education

FILL IN ONLY fields required marked with an * after importing data. You will not be able to launch the proposal without completing required fields. Do not make proposed changes to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Short Course Name* Designing Digital Materials

Catalog Description*

Examines instructional design principles and applies them to the design of instructional software. Includes an introduction to computer programming. Explores various theories of learning as they apply to courseware.

Tips for Catalog Description (above)

avoid the use of the words *student*, *course*, and *covers*
 incomplete sentences are ok
 avoid repeating the course title
 (50 words max)

Summary of Proposed Changes*


- Prefix
- Course #
- Name
- Description
- Credits/Grading
- PreReqs/CoReqs
- Instructional Mode
- Other

Effective Term and
Year*

Fall 2020

**Justification for Course
Change:***

Minor updates to the description in response to Nevada Department of Education requirements for teaching endorsements. We are adding the sentence "Includes and introduction to computer programming".

Run an Impact Report by clicking  in the top left corner and answer below according to the results. Copy and paste the results below:

**Degree and/or
certificate program(s)
impacted by this change
(Results of Impact
Report)***

Prerequisites	CIT 653 - Creating Digital Materials for Education
	CIT 673 - Digital Materials Studio
Programs	Graduate Certificate in Online Teaching and Training
	Master of Education - Curriculum & Instruction

Substantive changes will necessitate a Program Change form be submitted.

**Detail the changes to
the program catalog
entry required due to
this change.***

No changes will be necessary.

**Will this course be listed
as the 'same as' another
course?***

Yes No

It yes, list the course

**Are you adding a
Service-Learning
designation to this
course?***

Yes No

If the Service-Learning designation is being added to this course:

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms www.unlv.edu/policies). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

**If adding Service-
Learning designation,
syllabus is attached**

Attached

II. Course Change Information

Please review all sections below and make necessary changes after you launch the proposal.

Credit change

Fixed/Variable Credits Fixed Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits 3

Course is Repeatable Yes No

If yes, the maximum number of credits that may be earned is

Grading Change

Grading System Letter Grade
 S/U
 S/F
 Thesis/Dissertation

Does this course have any non-credit components? Yes No

If yes, indicate component(s)

- Clinical
- Discussion
- Field Studies
- Independent Study
- Internship
- Laboratory
- Lecture
- Practicum
- Research
- Seminar
- Supervision
- Thesis Research

Requisite Change

(if any) - Graduate standing is the default prerequisite for all graduate-level courses.

Prerequisites [CIT 608](#) or consent of instructor.

Corequisites

Instructional Modes In Person Supplemental Web
 Field Study
 Hybrid
 Independent Study
 In Person
 Television
 Web-based
 Web-based w/ on/off campus meeting

III. Evaluation of Library Resources

Indicate library resources that will be needed as a result of changes to this course (if applicable)

Will this course change require changes to library resources? * Yes No

Core Journals

Core Books

Electronic Resources

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

This section is completed by the librarian

Level of support the
Library can provide

Library Comments

IV. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on
proposal 2-20-19

Result of vote (Number
of yes/no/abstention
votes) 12-0-0

Manner of vote (online,
in-person, etc.) in-person

V. Unit Vote Information

Note: This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

Date faculty voted on proposal

Result of vote (Number of yes/no/abstention votes)

Manner of vote (online, in-person, etc.)

VII. Processing Notes (Graduate College/Registrar Use Only)

PS Processing Notes

PS Processing Date 02/11/2020

Initials EJ

Acalog Processing Notes

Acalog Processing Date 02/11/2020

Initials EJ

Comments for CIT - 643 - Designing Digital Materials for Education

REG Curriculum	2/11/2020 4:24 pm Reply
Acalog done. 02/11/20. EJ	
REG Curriculum	2/11/2020 4:24 pm Reply
PS has been processed. 2/11/20. EJ	
Curriculog	1/29/2020 12:15 pm Reply
Emily Lin has approved this proposal on Graduate College Dean.	
Curriculog	1/29/2020 11:47 am Reply
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
Curriculog	12/12/2019 1:38 pm Reply
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See Graduate Course Review Committee 12-11-2019 for more information.	
Curriculog	11/5/2019 4:47 pm Reply
Tracy Spies has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
Lisa Bendixen	10/28/2019 12:32 pm Reply
Unanimous, in-person vote 8/8.	
Curriculog	10/28/2019 12:32 pm Reply
Lisa Bendixen has approved this proposal on School/College Committee.	
Curriculog	10/21/2019 10:40 am Reply
TL Chair has approved this proposal on Department Chair.	
Curriculog	10/16/2019 10:34 am Reply
Teacher Education Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Curriculog	10/16/2019 4:36 am Reply
TL Graduate Coordinator has approved this proposal on Graduate Coordinator.	
Graduate Curriculum	10/15/2019 3:22 pm Reply
No concerns.	
Curriculog	10/15/2019 3:22 pm Reply

Graduate Curriculum has approved this proposal on Technical Review.

Curriculog

10/15/2019 12:27 pm [Reply](#)

Kendall Hartley has approved this proposal on Originator.

Curriculog

10/15/2019 12:23 pm [Reply](#)

Kendall Hartley has launched this proposal.