

# HED - 720 - Program Planning and Grant Writing in Health Promotion

2 Graduate Course Change 2021-22

## I. General Information

The faculty member originating this proposal is to complete sections I,II, and III.

TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.

You will need to turn on help text again after any actions that refresh the page including after saving proposals, importing information, or running impact reports.

IMPORT curriculum data from the Catalog by clicking  in the top left corner.

**Do not make any changes to any information until the proposal has been launched in Step 4.**

Department\*

Environmental & Occupational Health

Prefix\*

HED

Number\* 720

Long Course Name\* Program Planning and Grant Writing in Health Promotion

FILL IN ONLY fields required marked with an \* after importing data. You will not be able to launch the proposal without completing required fields. **Do not make proposed changes** to the information that was imported until after the proposal has been launched in Step 4. Changes will only be tracked after the proposal is launched

Short Course Name\* Program Planning

Catalog Description\*

Principles of program planning based on assessing individual and community needs and techniques to evaluate the effectiveness of health promotion programs. Also designed to analyze the process to obtain fiscal resources through grants, contracts, and other internal and external sources.

**Tips for Catalog Description (above)**

avoid the use of the words *student*, *course*, and *covers*  
incomplete sentences are ok  
avoid repeating the course title  
(50 words max)

**Summary of Proposed Changes\***

- Prefix
- Course #
- Name
- Description
- Credits/Grading
- PreReqs/CoReqs
- Instructional Mode
- Other


**Effective Term and Year\***

Spring 2021

**Justification for Course Change:\***

HED 700, which is listed as a prerequisite, is no longer offered.

HED 705 will no longer be a prerequisite.

Run an Impact Report by clicking  in the top left corner and answer below according to the results. Copy and paste the results below:

**Degree and/or certificate program(s) impacted by this change (Results of Impact Report)\***

None.

Substantive changes will necessitate a Program Change form be submitted.

**Detail the changes to the program catalog entry required due to this change.\***

None.

**Will this course be listed as the 'same as' another course?\***

Yes  No

It yes, list the course

Are you adding a Service-Learning designation to this course? \*  Yes  No

**If the Service-Learning designation is being added to this course:**

A syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms [www.unlv.edu/policies](http://www.unlv.edu/policies)). Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.

Please attach a current syllabus by navigating to the Proposal Toolbox and clicking  in the top right corner.

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

If adding Service-Learning designation, syllabus is attached  Attached

## II. Course Change Information

**Please review all sections below and make necessary changes after you launch the proposal.**

### Credit change

Fixed/Variable Credits  Fixed  Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3)

Number of Credits

Course is Repeatable  Yes  No

If yes, the maximum number of credits that may be earned is

### Grading Change

- Grading System**
- Letter Grade
  - S/U
  - Thesis/Dissertation

**Does this course have any non-credit components?**  Yes  No

- If yes, indicate component(s)**
- Clinical
  - Discussion
  - Field Studies
  - Independent Study
  - Internship
  - Laboratory
  - Lecture
  - Practicum
  - Research
  - Seminar
  - Supervision
  - Thesis Research

### Requisite Change

(if any) - Graduate standing is the default prerequisite for all graduate-level courses.

#### **Prerequisites**

Deleting HED 700 and HED 705 as prerequisites for this course.

#### **Corequisites**

- Instructional Modes**
- In Person Supplemental Web
  - Field Study
  - Hybrid
  - Independent Study
  - Television
  - Web-based
  - Web-based w/ on/off campus meeting

### **III. Evaluation of Library Resources**

Indicate library resources that will be needed as a result of changes to this course (if applicable)

Will this course change require changes to library resources?\*  Yes  No


Core Journals


Core Books

Electronic Resources

4. LAUNCH proposal by clicking  in the top left corner.

5. After launching the proposal, make all changes and fill in all additional fields.

6. Finish the launch of your proposal by clicking the icon  located in the Proposal Toolbox on left side at top. Make your decision, comment is optional, and click on "Make decision".

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**\*This section is completed by the librarian\***

Level of support the Library can provide

Library Comments


## IV. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.

2. Fill in vote information.

3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has

gone to the next step.

**Date faculty voted  
on proposal**


**Result of vote  
(Number of  
yes/no/abstention  
votes)**

**Manner of vote  
(online, in-person,  
etc.)**

## V. Unit Vote Information

**Note:** This section is to be filled out by the College Committee Chair on behalf of the committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify GradCurriculum@unlv.edu)

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information.
3. Then go to the proposal toolbox at the top right side. Click on  and select the corresponding decision for the committee. This will enable the proposal to go to the next person on the workflow.

You can check the status of the proposal by clicking  in Proposal Toolbox to verify that the proposal has gone to the next step.

**Date faculty voted  
on proposal** 11/5/2020

**Result of vote  
(Number of  
yes/no/abstention  
votes)** 4/0/0

**Manner of vote  
(online, in-person,  
etc.)** WebEx meeting

## VII. Processing Notes (Graduate College/Registrar Use Only)

### PS Processing Notes

No requirement group associated with this course, however, the prerequisites are noted in the course description. Proposal is asking to remove the prerequisite note on the description.

**PS Processing Date**

**Initials**

**Aalog Processing  
Notes**

**Aalog Processing  
Date**

**Initials**

# Comments for HED - 720 - Program Planning and Grant Writing in Health Promotion

<b>Curriculog</b>	11/30/2020 8:28 am <a href="#">Reply</a>
James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See <a href="/agenda:170/form">/agenda:170/form</a> >Graduate Course Review Committee 11-18-2020</a> for more information.	
<b>Curriculog</b>	11/19/2020 9:42 am <a href="#">Reply</a>
Graduate Curriculum has approved this proposal on Graduate Course Review Committee.	
<b>Curriculog</b>	11/10/2020 4:05 pm <a href="#">Reply</a>
Jay Shen has approved this proposal on School/College Associate Dean for Graduate Studies/ Dean.	
<b>Patricia Cruz Perez</b>	11/6/2020 12:39 pm <a href="#">Reply</a>
Note that our School does not have a departmental Curriculum Committee.	
<b>Curriculog</b>	11/6/2020 12:39 pm <a href="#">Reply</a>
Patricia Cruz Perez has approved this proposal on School/College Committee.	
<b>Curriculog</b>	9/23/2020 11:35 am <a href="#">Reply</a>
EOH Chair has approved this proposal on Department Chair.	
<b>Curriculog</b>	9/4/2020 10:12 am <a href="#">Reply</a>
EOH Graduate Coordinator has approved this proposal on Graduate Coordinator.	
<b>Curriculog</b>	6/8/2020 10:02 am <a href="#">Reply</a>
Graduate Curriculum has approved this proposal on Technical Review.	
<b>Curriculog</b>	5/22/2020 4:38 pm <a href="#">Reply</a>
Melva Thompson-Robinson has approved this proposal on Originator.	
<b>Curriculog</b>	5/7/2020 4:19 pm <a href="#">Reply</a>
Melva Thompson-Robinson has launched this proposal.	



