

# COM - 787 - Seminar in Organizational Communication

2 Graduate Course Create 2022-23

## I. Course Information

The faculty member originating this proposal is to complete sections I,II, III and IV.

Before starting this form, please review graduate curriculum website on policies and processes: <https://www.unlv.edu/graduatecollege/curriculum>

FILL IN ALL FIELDS. You will not be able to launch/submit the proposal without completing the required fields.

Department:\*

Communication Studies

Prefix:\*

COM

Number:\* 787

Is the creation of a new Prefix being requested?\*

Yes  No

Suggested New Prefix:

Long Course Name:\* Seminar in Organizational Communication

Short Course Name (25 characters, can be abbreviated):\* Seminar Advanced Org Comm

Explanation for Course Creation:\*

This course aligns with curriculum needs at the graduate level for an organizational communication theory class. The class will fill a need for graduate students in the MA in COM program who are preparing professional projects and engaged in the applied communication track.

Differential fees required for this course?\*

Yes  No

If yes, please explain:

## Creating the Catalog Description:

avoid the use of the words *student*, *course*, and *covers*.

incomplete sentences are ok.

avoid repeating the course title.

use of an active voice, e.g. explores, investigates,...

50 words max.

**Catalog Description  
50 words limit (read  
guidelines above):\***

Explores, through critical thinking, the human experience of communication in organizations. Investigates current theories in organizational communication.

**Is this course a  
culminating  
experience?\***

Yes  No

**If Yes, to which  
programs?**

**First term and year  
you intend to offer  
this course:\***

Fall 2022

### Service-Learning designation

Information about Service-Learning is available [here](#). Faculty can visit the [faculty Service-Learning page](#) as well as the [UNLV Guide for Service Learning](#) for additional information.

**Are you adding a  
Service-Learning  
designation to this  
course?\***

Yes  No

## II. Catalog Information

**Will this be an  
experimental (x)  
course?\***

Yes  No

**Has this course  
number been used  
previously as an  
Experimental (X)  
course?**

Yes  No

**If yes, X-Course  
Prefix:**

**X-Course Number:**

**X-Course maximum offering**

X Courses can only be offered a maximum of two times and within a two year limit after approval.

How many times will  
this x-course be  
offered?  1  
 2

**Program Changes Needed?**

If program changes are needed as a result of this course creation, **a separate program change proposal must be submitted.**

Please describe below your plan for program changes related to this proposal.

QUESTIONS? contact [gradcurriculum@unlv.edu](mailto:gradcurriculum@unlv.edu)

**Program(s)  
impacted by this  
new course:\*** MA in Communication

**Detail the changes  
to the program  
catalog entry  
required due to the  
creation of this  
course:\*** Course will count toward degree requirement in current MA in COM as a 3-credit elective.

**CROSS-LISTING OR COMBINING COURSES**

300- or 400-level courses may be cross-listed with 500-level courses; 400-level courses may also be cross-listed to 600-level courses. Courses that are at the 700 level and above may not be cross-listed with undergraduate courses.

**Select one of the  
options:\***  Same As = e.g. Undergraduate: same content and same career (UG/UG). Graduate: Same/similar course content and same career (Grad/Grad)  
 Cross-listing = Cross-listed courses contain the same or similar content and may be in different programs (e.g. WMST 621 & SOC 621) or different careers (e.g. BIOL 467 & BIOL 667 or PSC 722 & PHIL 728)  
 Not Cross-Listed or Same As

**List cross-listing  
courses (or type  
"none"):** none

## CROSS-LISTING RATIONALE

Please answer the following questions in the "rationale" field below:

What aspect of graduate preparation is met via this course that goes beyond the undergraduate program?

What common aspects are offered in the cross-listings and what grad level pieces are not?

What would be beneficial in offering the cross-listed courses from a graduate education perspective?

**Cross-listing  
Rationale:**

## Credits

**Fixed/Variable  
Credits:\***  Fixed  Variable

If fixed, enter number of credits. If variable, enter minimum and maximum credits (E.g., 1-3).

**Number of Credits:** 3

## Course Repeatability

**Can students repeat  
this course?\***  Yes  
 No

**If yes, insert  
maximum credits  
students can earn  
(blank=unlimited):**

## Grading

**Grading System\***  Letter Grade  
 S/U  
 S/F (will count towards GPA)  
 S/X/F for Thesis/Dissertation

**The passing grade  
for courses is  
assumed as B-  
unless stated  
otherwise. Please  
indicate a different  
passing grade for  
this course if  
applicable:**

## Special Topics Courses

Is this a Special Topics course?  Yes  No

List the topic(s):

Are topics repeatable?  Yes  No

If yes, list the credit limit for each topic:

Requisites (if any)

Graduate standing is the default prerequisite for all graduate-level courses.

Prerequisites: Graduate standing.

Corequisites - course(s) that must be taken concurrently:

Does this course have any non-credit components?  Yes  No

- If yes, indicate component(s):
- Clinical
  - Discussion
  - Field Studies
  - Independent Study
  - Internship
  - Laboratory
  - Lecture
  - Practicum
  - Research
  - Seminar
  - Supervision
  - Thesis Research
  - Dissertation Research

**Indicate the instructional modes that should be available for scheduling:\***

- In Person Supplemental Web
- Field Study
- Hybrid
- Independent Study
- Web-based
- Web-based w/ on/off campus meeting
- Other

**If other instructional mode, please describe and explain:**

### III. Evaluation of Library Resources

A. This section is completed by the faculty member originating this proposal—indicate library resources that will be needed to support this course.

**Will this course creation require changes to library resources?\***

- Yes  No

**Please indicate library resources that will be needed to support students taking this course:**

- Core journals
- Core books (not required texts)
- Electronic resources (e.g., databases, videos, media, etc.)
- New Option

**Critically needed journals for this subject area:**

Management Communication Quarterly, Organization Studies, Journal of Applied Communication Research

**Core books needed:**

**Electronic Resources:**

EBSCO Host and/or other journal search engines

B. This section is completed by the librarian.

**Level of support the Library can provide:**

**Library Comments:**

## IV. Syllabus

### Syllabus

An accessible syllabus in Word or PDF format must accompany this form.

Graduate syllabi must meet the minimum criteria as required by the Provost's office (See Semester Memo under Executive Vice President and Provost Policies and Forms <https://www.unlv.edu/policies/current-policies>).

**Cross-listed / Combined courses have only one syllabus that includes all the information for all courses being cross-listed/combined.**



**Graduate courses that are linked to undergraduate courses (300/500 and 400/600 level joint courses) must clearly state in the syllabus how the class experience and expectations are different for graduate students, what additional requirements students enrolled in the graduate level course must fulfill, and how the grading scale will be applied to graduate students.**


Please attach an accessible syllabus by navigating to the "attach a file" icon at the right of this form.

Files Attached: \*  Accessible Syllabus

## READY TO SUBMIT?

After completing the form, please follow these steps:

1. Finish the launch of your proposal by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right.
2. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.
3. Please note that it is your responsibility as the proposer to see that the proposal is reviewed and receives all necessary approvals. Please be encouraged to reach out to reviewers on each step, if necessary.
4. You can check the status of the proposal by clicking on the workflow status icon  to verify that the proposal has gone to the next step.


The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.


QUESTIONS? contact [gradcurriculum@unlv.edu](mailto:gradcurriculum@unlv.edu)

## V. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the department committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify [gradcurriculum@unlv.edu](mailto:gradcurriculum@unlv.edu))

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information in the fields below, along with the approval.
3. Then approve/reject by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.

The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.

If there were any modifications to the proposal, please enter them in the comments box below:

**Comments:**

**Date faculty voted on proposal:** 04/01/2020

**Result of vote (Number of yes/no/abstention votes):** 7-0


**Manner of vote (online, in-person, etc.):** online


## VI. College Vote Information



Note: This section is to be filled out by the Academic Associate Dean on behalf of the college/school committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify [gradcurriculum@unlv.edu](mailto:gradcurriculum@unlv.edu))

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information in the fields below, along with the approval.
3. Then approve/reject by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.

The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.

**Date faculty voted on proposal:** 10/25/2021

**Result of vote (Number of yes/no/abstention votes):** 5-0 "Yes"

**Manner of vote (online, in-person, etc.):** online

## VII. Graduate College and Registrar Use Only

**PS Processing Notes:**

**PS Processing Date:**

**Initials:**

**Aalog Processing Notes:**

**Aalog Processing Date:**

**Initials:**

## Comments for COM - 787 - Seminar in Organizational Communication

|                                                                                                                                                                               |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>Curriculog</b>                                                                                                                                                             | 11/18/2021 1:03 pm <a href="#">Reply</a>  |
| This proposal has been completed.                                                                                                                                             |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 11/18/2021 1:03 pm <a href="#">Reply</a>  |
| REG Curriculum has approved this proposal on Implementation: Catalog and PeopleSoft.                                                                                          |                                           |
| <b>REG Curriculum</b>                                                                                                                                                         | 11/18/2021 1:03 pm <a href="#">Reply</a>  |
| PS and Acalog done. 11/18/2021. EJ                                                                                                                                            |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 11/18/2021 10:08 am <a href="#">Reply</a> |
| Graduate Curriculum has approved this proposal on Grad Curriculum Implementation / Follow Up.                                                                                 |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 11/18/2021 9:25 am <a href="#">Reply</a>  |
| Emily Lin has approved this proposal on Graduate College Dean.                                                                                                                |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 11/17/2021 1:49 pm <a href="#">Reply</a>  |
| Graduate Curriculum has approved this proposal on Graduate Course Review Committee.                                                                                           |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 11/17/2021 11:39 am <a href="#">Reply</a> |
| James Navalta has approved this proposal on behalf of Graduate Course Review Committee. See <a href="#">Graduate Course Review Committee 11-10-2021</a> for more information. |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 10/25/2021 9:03 am <a href="#">Reply</a>  |
| Tara Emmers Sommer has approved this proposal on School/College Associate Dean/Dean.                                                                                          |                                           |
| <b>Tara Emmers Sommer</b>                                                                                                                                                     | 10/25/2021 9:02 am <a href="#">Reply</a>  |
| The GCUA Graduate Committee voted 5-0 "Yes" in approval of the proposal                                                                                                       |                                           |
| <b>Curriculog</b>                                                                                                                                                             | 10/25/2021 9:02 am <a href="#">Reply</a>  |
| Tara Emmers Sommer has approved this proposal on School/College Committee.                                                                                                    |                                           |

**Curriculog**10/19/2021 2:11 pm [Reply](#)

Communication Studies Chair has approved this proposal on Department Chair.

**Curriculog**10/18/2021 11:26 am [Reply](#)

Communication Studies Graduate Coordinator has approved this proposal on Graduate Coordinator.

**Curriculog**10/13/2021 3:13 pm [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

**Curriculog**10/11/2021 1:35 pm [Reply](#)

Rebecca Rice has approved this proposal on Originator.

**Graduate Curriculum**10/4/2021 11:23 am [1 Reply](#) | [Reply](#)

- Please review if this is a special topics course - if yes, please complete the special topics fields in the form; if not, please consider a different name that would not refer so closely to a special topics type course name.

**Rebecca Rice**

10/11/2021 1:34 pm

I have revised the name to "Seminar in Organizational Communication"

**Curriculog**10/4/2021 11:23 am [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**10/4/2021 11:21 am [Reply](#)

Graduate Curriculum has force rejected this proposal.

**Curriculog**10/4/2021 11:19 am [Reply](#)

Graduate Curriculum has approved this proposal on Technical Review.

**Curriculog**10/4/2021 9:50 am [Reply](#)

Rebecca Rice has approved this proposal on Originator.

**Graduate Curriculum**

9/29/2021 4:42 pm [1 Reply](#) | [Reply](#)

Please select a new course name to differentiate from  
- COM 317 - Organizational Communication

for questions please contact gradcurriculum@unlv.edu

**Rebecca Rice**

10/4/2021 9:50 am

I have made the change

**Curriculog**

9/29/2021 4:42 pm [Reply](#)

Graduate Curriculum has rejected this proposal on Technical Review.

**Curriculog**

9/28/2021 3:01 pm [Reply](#)

Rebecca Rice has approved this proposal on Originator.

**Curriculog**

9/28/2021 2:56 pm [Reply](#)

Rebecca Rice has launched this proposal.