



Graduate College Executive Committee Meeting  
Friday, Jan. 22, 2021 from 1 - 3 p.m.  
Webex

**Attendees:** Alyssa Crittenden, Doug Unger, Kelly Mays, Vicki Rosser, Sara Jordan, Janet Dufek, Steen Madsen, Peter Gray, Mathew Varre, James Navalta, Emily Lin, Kate Korgan, Kara Wada, Valarie Burke, Leslie Hunter (Greg Moody, Sean Clark, and Barbara St. Pierre - absent)

- Welcome from Dr. Alyssa Crittenden, Chair
- [2020-2021 List of Committees](#) & [Committee Membership](#)
- Committee Reports
  - [Course Review Committee](#) - Dr. James Navalta, Chair
    - *Nothing new to report*
    - *Next meeting Feb. 10*
  - [Programs Committee](#) - Dr. Greg Moody, Chair
    - *Chair absent, no updates*
    - *Next meeting Feb. 2*
  - [Program Review Committee](#) - Dr. Kelly Mays, Chair
    - *COVID threw wrench into programs expecting reviews*
    - *Will keep the group updated*
  - [Awards Committees 1 & 2](#) - Janet Dufek & Sara Jordan, Co-Chairs (1) & Dr. Steen Madsen, Chair (2)
    - *1) Scholarships awarded - yay!*
    - *2) reviewing Thesis / Diss award apps, and faculty and teaching awards*
      - *Next meeting Feb. 9*
  - [Appeals & Legal Issues Committee](#) - Sean Clark, Chair
    - *Nothing to report*
  - [Top Tier Leadership & Professional Development Academy Advisory Board](#) - Dr. Valarie Burke & Dr. Sara Jordan, Chairs
    - *Updates later on down the agenda*
    - *Next meeting Jan. 25*
  - [Top Tier Postdoctoral Affairs Advisory Board](#) - Dr. Barbara St. Pierre Schneider & Dr. Valarie Burke, Chairs
    - *Reviewing subcommittee ideas for Postdoc group*
    - *Event planning - new event once a year or once a semester*
    - *Meeting with OSP to discuss tracking for grants for Postdocs*
    - *Flash survey for postdoc needs*
    - *Next meeting Feb. 8*

- [Top Tier GEM Working Group](#) - Dr. Emily Lin & Kara Wada, Chairs
  - *Nothing to report*
  - *Next meeting Feb. 24*
- [Top Tier Graduate Faculty & Student Success Working Group](#) - Dr. Peter Gray, Chair
  - LVCVA Collaboration
  - Graduate Student Emails
    - *Rebemail for grad students ends 2 years after graduation or contract is terminated*
  - *Next meeting Feb. 16*
- [Top Tier Innovative Graduate Programs Working Group](#) - Dr. Kate Korgan & Dr. Emily Lin, Chairs
  - *Gathering input from this group for badges, micromasters, and design your own doc programs*
  - *Next meeting Feb. 11*
- [Top Tier Graduate Pivot Planning Working Group](#) - Dr. Doug Unger, Chair
  - [Document shared by Doug](#)
  - *Discuss around policies for vaccinations and the constraints by state mandates*
  - *Meeting next Wednesday, Jan 27*
- New this AY: [Graduate College DEIJ Advisory Board](#)
  - Spring semester [mural](#) project
  - Land Acknowledgement
  - Action-orientation
  - Related: HSI Latinx Grad Student Success Initiative this semester
- New this AY: [Graduate Student Advisory Board](#)
- Faculty Senate Updates - Dr. Vicki Rosser, Chair
  - *Legislative budget, govt budgets, NSHE presentation*
    - *Looking at hopefully no furloughs after May*
    - *Engineering building back on the docket*
    - *Medical Ed building back on the docket*
    - *PEBP percentage decrease may or may not happen*
  - *Next Faculty Senate meeting Feb. 26*
    - *Have added extra resource links at the bottom of Faculty Senate agendas*
- GPSA Updates: Mathew Varre, VP
  - [Updates](#)
    - *Research Forum*
    - *Student awards*
    - *Emergency Funding Grants*
- Dean's Report & Requests for Guidance
  - COVID-19 Updates: See [GC COVID webpage](#), [GC COVID Decision Tracking & Actions spreadsheet](#) & GC COVID [webpage](#)
    - GTW & Grad Commons reopening
    - Governor's [Budget](#) & Coronavirus Response and Relief Supplemental Appropriations Act ([CRRSAA](#)) and [NV Indy analysis](#) of proposed budget

- Immunization POD
- Emergency Relief/Retention Grant Fund
- Spring Commencement
  1. *Will most likely be virtual again*
- Return to campus pivot plans
  1. *Think about what we want graduate education to look like going forward*
  2. *What did we learn?*
  3. *What was good / bad and what should we keep or do differently?*
  4. *Doug added: we learned what funding issues we had, how to empathize with our students and faculty, got a better understanding of personal challenges of students*
- Strategic Plan Roll-out plan
  - Soon: Exec Summary, Strat Plan doc, & webpage with key metrics
  - Spring SPOP [goals](#)
  - *Ideas how to get more people engaged with SP?*
    1. *(Kelly) Publicize everywhere, distribute through Grad Advisory Board, and GPSA*
    2. *(Peter) 2-3 minute video with a summary on the website*
    3. *(Doug) Have each program identify 3 or 4 points from the SP that they are working on*
    4. *(Alyssa) Have a segment during Grad Council where we break out into table to discuss in Remo*
- Grad Coordinator Reports & Campuswide GEM Plan: RFG
  - Qualtrics for quick annual report of activities: grad coord & program
    1. *Some on GCEC not fans of Qualtrics*
    2. *Prefer a google sheet or form*
  - Google sheet for data on each program & certificate, including:
    1. TTD: total credits required; # of credits per semester for full-time status; # of semesters to complete program with full-time enrollment; maximum number of semesters
    2. Admissions projections for 5 years
    3. Enrollment projections for 5 years
    4. Graduation projections for 5 years
    5. Spreadsheet will come pre-filled out with previous year's data after this year and available for updates
    6. *Discussion around constraints dealing with COVID, making sure grad coordinators are seeing the activities of other grad coords to spark ideas, and time to degree challenges*
- Innovative Programs next steps: RFG
  - Skills badges
  - Build your own graduate degree models (micro-masters/stackable certs and designer docs): how to propose
  - Grad Coord report
  - *Graduate College may need to provide direction for these programs, will discuss within Innovative Programs committee then will go to Council*

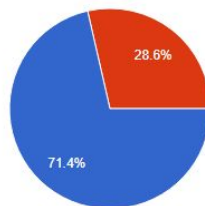
- (Mathew) possibly start with one or two units rather than generic, with the differences between STEM and non-STEM
    - (Peter) check with other institutions
  - Coming soon: your 5 Handbook set :)
- Academic Affairs - Emily
  - Proxy [form](#) for your committees.
  - Reminder: Mandatory Individual Development Plan (IDP) [Formerly known as the Student Annual Review Review form] Due March 1, 2021 & concerns
    - Next year: Personalize for programs, as needed w/ questions due date of 10/1 each year?
    - Next year: Opt out but with requirement to submit aggregate student data?
      1. *Steen, Janet, Alyssa - not in favor of this route*
  - Updating Catalog Unit faculty lists/descriptions, Program handbooks, GFS department lists--Due April 1st, 2021
  - Bylaws updates coming soon!

- Graduate R2PC - Kara

- [App/Admit/Enroll and Graduation Data Updates](#)
- Revisiting issue from December Council meeting: Graduate programs that require an advisory committee can opt-in to using the Graduate Faculty Advisor form to allow students to appoint a faculty advisor prior to appointing their full Graduate Advisory Committee
  - We need to know: when do you want us to allow students to submit their Plan of Study form? There are two options:
    1. Once the faculty advisor is appointed
      - *Support from GCEC*
    2. Only after the full graduate advisory committee is appointed
  - Please note that students may submit their Plan of Study form again if there are changes that need to be made after their initial form has already been approved.
  - **Poll results**

When do you want us to allow students to submit their Plan of Study form?

21 responses



- Once the faculty advisor is appointed (before the full committee appointment)
- Only after the full graduate advisory committee is appointed

- How do you advise we proceed?
      1. *GCEC votes go with poll numbers*
  - [CGS Statement on Graduate Admissions during COVID-19](#); how to promote & train graduate faculty on holistic graduate admissions? -- **HOLD for next mtg.**

- Leadership & Professional Development Academy - Val

- New Name (The Grad Academy: Innovative Leadership, Professional, and Career Development) and new Exec Director (Nevena Cvijetic)
- [CGS Statement](#) of Principles on Mental and Emotional Wellness
  - Early Alert to support graduate student mental well-being
  - Next steps
- New Business