

Ad Hoc Top Tier Committee

GEM/R2PC Subgroup Meeting Minutes: September 6, 2016 1:00-2:30 pm; SU 211

Attendees: Donovan Connolly, Janet Dufek, Nador Ghafoori, Kendall Hartley, Elisabeth (Libby) Hausrath, Travis Olson, Kara Wada, Matthew Martinez (for Valarie Burke)

- Called to order at 1:01pm; Brief committee introductions
- Working Group Organizational Structure; AY 2016-17; Dufek gave overview
 - Interdisciplinary Grad Programs
 - GEM/R2PC
 - Information / Data Management
 - Grad Student Funding
 - Post-Docs
 - Policies, Procedures, Mentorship
- GEM/R2PC Committee Charge (Dufek)
 - Build from R2PC plans to create strategic GEM plan (2 yr project in conjunction with Student Achievement Initiative (SAI))
 - R2PC tracking; best practices, handbook/guides for faculty and grad students
 - Improve systems support, focusing on GRG marketing cloud
 - Collaborate with Grad Rebel Success Center to implement ongoing retention and completion programs
- Discussion of Goals and Recommendations (from Campus wide 2015-2016 GEM Report)
 - Recruitment
 - Financial Packages for GAs
 - Focus on promoting packages
 - Prospective Student Outreach and Program Marketing
 - At Dept level; Unique for each unit
 - At M.S. level, Admits up; Enrollments down
 - Alumni Tracking
 - Good source of assessment data
 - Website Revisions
 - Concern regarding deadlines, especially for Int'l students
 - Retention, Progression, Completion
 - Department level information sessions
 - Useful; Promote as required?
 - Course offerings and scheduling
 - Overlap with other groups; Little discussion
 - Curriculum redesign; College/School level support

- Consider creative 4-1 or 3-2 bridge programs
 - Student engagement
 - Students frequently reported feeling uninvolved or disengaged with others (peers and faculty)
 - Writing support
 - Identify needs; How can Grad College help?
 - Faculty workload acknowledgement
 - Educate administrators as to workload taken on by Grad Coordinators; Discuss possibility of course release
 - Mentorship
 - RAMP program in place
 - Aspect of mentoring Jr Faculty, also
 - GA Handbook
 - How to give little bits of info to Grad Students
 - They can “disable” RAVE notices
- Next Steps
 - Hartley sent link to all of prior year’s R2PC report
 - Committee divided into two areas
 - Recruitment: Burke, Donnolly, Dufek, Hausrath, Wada
 - Retention, Progression, Completion: Burke, Dufek, Ghafoori, Hartley, Olson, Wada
 - Charged to review in greater detail recommendations set forth in previous report
- Next Meeting
 - October 4, 2016; SU 211
- Adjourned at 2:15pm