

Ad Hoc Top Tier Committee

GEM/R2PC Committee Chairs' Meeting Minutes: February 1, 2017
3:30-4:30 pm; FDH 312

Committee Members Present: Valarie Burke (Post-Docs), Janet Dufek (GEM/R2PC, Chair), Peter Gray (PPM), Merrill Landers (GAs/Funding)

Excused: Brian Chrzan (IDGP), Kendall Hartley (IDM)

Guest: Kate Korgan (Dean)

Minutes:

- Called to order: 3:35pm
- Welcome from Janet
- Update from the Dean (Kate)
 - Top Tier midyear reports accepted
 - End of year reports due March 2017
 - Request recommendation from committee as to whether to retain or disband committee for 2017-18
 - Deans preparing 3-year budget requests due March 2017
- Sub-Committee Reports
 - Fall 2016 accomplishments and Spring 2017 goals
 - Interdisciplinary Grad Programs (Brian via Janet)
 - Recommendation that tenure remain solely in home department – affiliate units would have input
 - Updating Program Proposal form to allow input from multiple deans
 - Establish guidelines for cost of new program (Admin, supplies, etc.)
 - GEM/R2PC (Janet)
 - Prepare “recruitment packages” – program, university and community info
 - Recommendation to move application deadlines up
 - Graduate student tours established
 - Graduate student open house – in progress
 - Identify progression milestones
 - PhD: Qualifying exam (some units), Program of study, Dissertation committee, Comprehensive exam (some units), Prospectus, Dissertation defense

- M.S.: Completion of 12 credits, Advisory committee, Culminating experience (professional paper, thesis, etc.)
 - Identify progression bottlenecks
 - Course offerings (regularity/schedule); knowledge of policies, procedures, requirements; other
 - Junior faculty mentoring
 - Partner with University faculty mentoring program for session(s) focused on Grad School issues
 - Upcoming: B.S. to Ph.D. program tracks; 5-year growth plans from Deans
 - Information / Data Management (Kendall via Janet)
 - Recommendations
 - Faculty activity reporting system
 - Development of TT RSCA “Data Steering Committee
 - Infrastructure considerations
 - Chief Information Officer
 - Decision Support staffing
 - Unit-level staffing
 - Goals: Report and recommendations by March
 - Report to date:
 - https://docs.google.com/document/d/14uNd1QkICymoBVQ-yT8o_QakndoOkQuqGdi2HufjR50/edit
 - Grad Student Funding (Merrill)
 - Nothing new – committee met three times Fall 2016 and completed their charge
 - Post-Docs (Valarie)
 - Survey being piloted for Post-Docs and Post-Doc mentors
 - Post-Doc event (joint with DRI)
 - March 14, 2017 (announcement forthcoming)
 - Discussions regarding non-teaching faculty researchers
 - Policies, Procedures, Mentorship (Peter)
 - Committee recommendations include:
 - Criteria for Grad Faculty Status
 - Appropriate Teaching Credentials
 - Additional Topics for Discussion
 - International student needs
 - Health care needs
 - At-risk graduate students
 - Online graduate programs
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- Collaborative Overlap Discussion
 - R2PC and PPM
 - Mentoring
 - Reminder: RPC data due from Deans to Grad College by Feb 3, 2017

- From the Floor Discussion
 - Academic Success Center
 - 3-year funding plan “asks” to Kate

- Next Meeting
 - March 1, 2017; 3:30pm; FDH 312

- Adjourned: 4:20pm