

Master of Science - Couple and Family Therapy

2 Graduate Program Change 2022-23

I. General Information

The faculty member originating this proposal is to complete sections I and II.

Before starting this form, please review graduate curriculum website on policies and processes: <https://www.unlv.edu/graduatecollege/curriculum>

Click "**validate and launch proposal**" **button below.** Once the pop-up window comes up and displays an error message, click on the "show me" button (on the pop-up). This will highlight in red the required fields of this form. Fill in **ONLY** the red (required) fields.

With all red fields completed, click on the "**validate and launch proposal**" **button** again to launch the proposal. The pop-up this time should not display an error, and will display instead a "**launch proposal**" **button.** Click on the "**launch proposal**" **button** to launch.

After launch, please fill in all remaining fields in the form to reflect your intended changes, including edits to the schema section of this form (further explained below).

Department (s) (if
Dual or
Interdisciplinary
please add all
departments):*

Couple and Family Therapy Program

Degree or Certificate
Name:*

Master of Science - Couple and Family Therapy

Degree Type:*

Master of Science

Program Type:*

Master's

II. Program Changes

Proposed New CIP
Code (if applicable):

Are you changing
admission
requirements?*

Yes

No

Are you changing program learning objectives? Yes No

If yes, describe changes to learning objectives:

Are you changing course requirements? Yes No

Are you changing degree completion requirements? Yes No

Are you changing the culminating experience? Yes (complete the culminating experience section below) No

Are you adding a new subplan? Yes No

Other Changes (e.g. subplan titles,...): Yes No

If not a Dual itself, is this program also available as part of a Dual-Degree offering? Yes No

Summary of Changes

Provide a brief summary of proposed changes: - Adjusting non-degree seeking information

Provide a rationale for each proposed change: - Clarifying non-degree seeking information by directing these students to more resources in the degrees directory

Office of Online Education

Entire programs OR specific subplans that are 100% **Online or Hybrid** (some online courses, some face-to-face courses) must contact the Office of Online Education (<https://www.unlv.edu/provost/online-education>).

Email: elizabeth.barrie@unlv.edu

What is the current delivery/mode of instruction for this program? 100% face-to-face courses for the entire program
 Hybrid for the entire program (some online courses; some face-to-face courses)

100% online courses for the entire program

- Are you changing the delivery/mode of instruction? (select new mode):***
- 100% face-to-face courses
 - Hybrid for the entire program (some online courses; some face-to-face courses) (contact office of online education)
 - Hybrid for a subplan only (some online courses; some face-to-face courses) (contact office of online education)
 - 100% online courses for the entire program (contact office of online education)
 - 100% online courses for a subplan only (contact office of online education)
 - No Changes

Required Additional Documents:

Please attach required documents by navigating to the “attach a file” icon at the right of this form.

Information and forms available at the [Office of the Vice Provost for Academic Programs](#) website.

If changing to 100% online delivery for the entire program OR a specific subplan, please attach the following:

Assessment Plan - A new assessment plan will be required when adding an exclusively online mode of delivery to a degree and it must be approved by the [Office of Academic Assessment](#), assessment@unlv.edu,

Dean's memo of support (Dean's memo must use [this form](#))

Teach Out Plan (available at the [Office of the Vice Provost for Academic Programs](#) website).

- If 100% Online for the entire program OR a specific subplan, attach the required documents and mark the checkboxes:**
- Assessment Plan
 - Dean's Memo (See above form link)
 - Teach Out Plan

Office of Educational Compliance

Programs that lead to professional licensure or certification must contact the Office of Educational Compliance (<https://www.unlv.edu/provost/ed-compliance>).

Email: leeann.fields@unlv.edu

- With this change, does this program lead to professional licensure or certification?***
- Yes (contact office of educational compliance)
 - No

SCHEMA SECTION

Please edit the schema section after launching the proposal. To launch, please complete all other fields of this form and click "validate and launch" at the bottom. If an error message pops up, please click "show me" and fill in all red (missing) fields in the form and click "validate and launch" again until successfully launched.

In this section, please use the instructions below to change the graduate catalog display of program requirements: descriptions, admissions, courses, degree completion, graduation, etc.

Please note that the new graduate catalog will display the exact information that you edit in this section.

INSTRUCTIONS:

1. Click on the "View Curriculum Schema" icon at the bottom of the "Schema Section."
2. If you are only adjusting existing content, click on the respective Core you would like to edit, then make your edits and click on "Save" as you go. If you are deleting a subplan or courses, simply delete the respective Cores or courses and adjust the descriptive content accordingly.

If you are adding new subplans and/or adding or substituting courses, please see the steps below:

Prior to following the steps below, please open in parallel a structurally similar program from the graduate catalog as a reference ([UNLV Graduate Catalog](#)). You will use this reference to review the sections of a program plan, and have direction on expected content.

3. Click "Add Core" to create blank "Cores." Create as many Cores as you will need. If unsure, refer to other subplans already in this program or to a reference in the graduate catalog to understand how many Cores you need and their expected content.
4. Click on each Core and rename them following your needs or a catalog reference, clicking on "Save" as you go.
5. Add content to all of the cores by clicking within the field to be edited and clicking "Save" as you go. Please note that course sections require instructions of how the credits must be taken (e.g. "Complete x credits by completing all of the following courses," or "Complete x credits of advisor-approved courses," or "Complete 3 credits of course-x and 6 credits of course-z," etc.).
6. To add courses, click on the "View Curriculum Courses" tab at the top of the schema window below, then click on the "Import Course" button at the bottom of the "View Curriculum Courses" window. Click on the available import catalog (only one will be available), and on the import window, select "filter by prefix." (1) Search for your desired course prefix; (2) then click "search available curriculum; (3) then click on all courses that will be imported. Add courses to proposal by clicking, at the very bottom, on the "Add Courses to Proposal" button. Repeat this process as often as you need until all courses are added to the proposal.
7. For courses that do not exist yet at the time of this proposal: Add the courses into the description box of the respective course section in the following way: "PREFIX - NUMBER - Course name, (credits)."
8. Add the courses into their respective course section by clicking "add course" within each course section.

QUESTIONS? Step-by-step guides are available at the [Graduate Curriculum Website](#), and at any time please contact gradcurriculum@unlv.edu

Plan Description

The Couple and Family Therapy Master of Science Degree Program, a 60 credit course of study, prepares candidates for licensure as a Couple and Family Therapist (MFT) in Nevada. MFTs work with individuals, couples, families, and groups on mental health, behavioral, personal and/or relational concerns. MFTs are employed in a wide range of settings, including public and private, for-profit and non-profit agencies, hospitals and social service agencies. They may practice independently after they are fully licensed. While there are similarities between MFT licensing requirements for most states, students are strongly encouraged to become familiar with the licensing requirements in the state(s) wherein they want to practice as an MFT. Students who are in their final semester of completing of their degrees may apply to the State of Nevada Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors for licensure as an MFT Intern. Once approved by the Board, a licensed Marriage and Family Therapy Intern is eligible to practice under the direct supervision of an AAMFT Approved Supervisor or AAMFT Supervisor Candidate. Further information on this process may be obtained by calling the board's office. Students should be aware that the state's post-master's internship and the department's pre-master's internships are in no way related. The department does not offer, nor otherwise sanction, state internships.

For more information about your program including your graduate program handbook and learning outcomes please visit the [Degree Directory](#).

Plan Admission Requirements

[Application deadlines](#)

Applications available on the [UNLV Graduate College website](#).

The master's degree program requires that applicants apply for admission to the Graduate College, as well as to the Department of Couple and Family Therapy as Applicants must provide official transcripts of all college level coursework. In addition, applicants are required to submit Graduate Record Examination (GRE) scores on both the Verbal and Quantitative sections of the general test. While there is no minimum GRE score for admission, students accepted into the program typically score 150 (verbal) and 141 (quantitative). We will accept scores from both the old and new test. (Note: the GRE must be taken by applicants within the last five years). Be advised that we must receive your GRE scores by the application deadline for you to be considered. Applicants who apply by the application deadline but do not take their GRE until after the application deadline will not be considered. A minimum grade point average of 2.75 for all undergraduate work and a 3.00 for the last two years of undergraduate work is required.

Applicants must also make arrangements for three letters of recommendation to be sent directly to the department, along with a departmental application form, and two writings (an autobiographical writing and an essay on the family). Potential students should visit the department website for specific application materials (<http://mft.unlv.edu/index.html>). Applications are accepted once a year, with a January 15 priority deadline. The application process also involves an extensive on-campus interview for viable candidates, with all candidates participating in interviews together. Classes begin in the Fall semester.

Non-Degree Seeking Students interested in the program please refer to the Degrees Directory (implementation note: add link) for more information.

All domestic and international applicants must review and follow the [Graduate College Admission and Registration Requirements](#).

Students are accepted into a degree program as described in the Graduate Catalog. The faculty and corresponding sub-disciplines and sub-plans within the described programs are subject to change at any time.

Plan Requirements

See Subplan Requirements below.

[Suplan 1: Thesis](#)

[Subplan 2: Non-Thesis](#)

Subplan 1 Requirements: Thesis

Total Credits Required: 60

Course Requirements

Required Courses – Credits: 54

CFT 701 Introduction to Couple and Family Therapy	3
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CFT 710 Current Topics in Marriage and Family	3
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CFT 719 Sexual Issues in Marriage and Family Therapy	3
CFT 720 Counseling Across the Lifespan	3
CFT 725 Diversity in Couple and Family Therapy	3
CFT 731 Substance Abuse in Couple and Family Therapy	3
CFT 759 Family Dynamics	3
CFT 762 Diagnosis in Couple and Family Therapy	3
CFT 763 Family Systems Theory	3
CFT 764 Principles and Practices of Marriage and Family Therapy I	3
CFT 765 Principles and Practices of Couple and Family Therapy II	3
CFT 771 Ethical and Legal Issues in Couple and Family Therapy	3
CFT 773 Intermediate Couple and Family Therapy Practicum	3
CFT 776 Advanced Community Practicum	3
CFT 777 Couples Counseling	3
CFT 779 Couple and Family Therapy Research Seminar	3

Thesis – Credits: 6

CFT 749 Thesis

3 – 6

Degree Requirements

Have a cumulative grade point average of 3.00 or better in the program. Students who receive an F, or more than two Cs, will be separated from the program.

A grade of B or better is required in any practicum or internship or the course must be repeated.

Students are required to complete 6 credits of thesis.

In consultation with their advisor, a student will organize a thesis committee of at least three departmental members. In addition, a fourth member from outside the department, known as the Graduate College Representative, must be appointed. An additional committee member may be added at the student and department's discretion. Please see Graduate College policy for committee appointment guidelines.

Every student will be reviewed each semester to determine adequate progress and retention in the program.

The full time program is sequenced so that students take a certain number of courses or credits each semester, including summer. A student who does not follow the designated course sequence may lack prerequisites for their next courses, and, therefore, may need to wait

for a course to be offered again in the next cycle. It is the responsibility...

for a course to be offered again in the next cycle. It is the responsibility of the student to discuss course sequencing and planned timing with

their advisor. Not all courses are offered every semester or every year. There are many courses that are offered only once each calendar year. Thus, it is imperative that students take the recommended number of credits and stay in sequence in order for them to graduate in a timely manner.

Graduation Requirements

The student must submit all required forms to the Graduate College as well as apply for graduation up to two semesters prior to completing their degree requirements.

The student must submit and successfully defend their thesis by the posted deadline. The defense must be advertised and is open to the public.

After the thesis defense, the student must electronically submit a properly formatted pdf copy of their thesis to the Graduate College for format check. Once the thesis format has been approved by the Graduate College, the student will submit the approved electronic version to ProQuest. Deadlines for thesis defenses, format check submissions, and the final ProQuest submission can be found [here](#).

Subplan 2 Requirements: Non-Thesis

Total Credits Required: 60

Course Requirements

Required Courses – Credits: 54

CFT 701 Introduction to Couple and Family Therapy	3
CFT 719 Sexual Issues in Marriage and Family Therapy	3
CFT 720 Counseling Across the Lifespan	3
CFT 725 Diversity in Couple and Family Therapy	3

CFT 729 Diversity in Couple and Family Therapy	3
CFT 731 Substance Abuse in Couple and Family Therapy	3
CFT 759 Family Dynamics	3
CFT 762 Diagnosis in Couple and Family Therapy	3
CFT 763 Family Systems Theory	3
CFT 764 Principles and Practices of Marriage and Family Therapy I	3
CFT 765 Principles and Practices of Couple and Family Therapy II	3
CFT 771 Ethical and Legal Issues in Couple and Family Therapy	3
CFT 773 Intermediate Couple and Family Therapy Practicum	3
CFT 776 Advanced Community Practicum	3
CFT 777 Couples Counseling	3
CFT 779 Couple and Family Therapy Research Seminar	3

Capstone Course – Credits: 6

CFT 750 Capstone

1 - 6

Degree Requirements

Have a cumulative grade point average of 3.00 or better in the program. Students who receive an F, or more than two Cs, will be separated from the program.

A grade of B or better is required in any practicum or internship or the course must be repeated.

Students prepare a portfolio with either a clinical focus or research focus and are required to complete 6 credits of capstone.

Every student will be reviewed each semester to determine adequate progress and retention in the program.

The full time program is sequenced so that students take a certain number of courses or credits each semester, including summer. A student who does not follow the designated course sequence may lack prerequisites for their next courses, and, therefore, may need to wait for a course to be offered again in the next cycle. It is the responsibility of the student to discuss course sequencing and planned timing with their advisor. Not all courses are offered every semester or every year. There are many courses that are offered only once each calendar year. Thus, it is imperative that students take the recommended number of credits and stay in sequence in order for them to graduate in a timely manner.

Graduation Requirements

The student must submit all required forms to the Graduate College as well as apply for graduation up to two semesters prior to completing their degree requirements.

The student must successfully complete the capstone.

Plan Graduation Requirements

Refer to your subplan for Graduation Requirements.

[Subplan 1: Thesis](#)

[Subplan 2: Non-Thesis](#)

Advising and Culminating Experience

With these changes, will students in this program need a Grad Advisory Committee (GAC) formed? Yes No

If yes, please list the applicable subplans that will need a GAC:

With these changes, will students be assigned a faculty advisory prior to GAC formation? Yes No

If yes, please list the applicable subplans that will need an advisor:

Comments:

For Master's program only: With these changes, does this program require a prospectus form? Yes No

If yes, please list applicable subplans:

With these changes, will the culminating experience be a course? Yes No

If yes, please provide course prefix, number and name:

With these changes, describe the culminating experience (requirements, if applicable-which subplans will need GACs, forms, etc.):

The [Degrees Directory](#) provides current and consistent degree information. Submission of this form indicates acknowledgment and understanding that every department is responsible creating and maintaining accurate and updated program information on the UNLV Degrees Directory.

If new courses are added as placeholders within this proposal, new courses must be created using a Course Create form simultaneously to the process of this proposal.

Degrees Directory Program Entry: Check this box to acknowledge the above statement.

Changes will be applicable to: Current Students New Students Both Current and New Students

If applicable to current students, changes are: Mandatory Optional n/a

If mandatory: If mandatory, I confirm that all students will be notified in writing of these changes as approved by the graduate college Not Mandatory

Effective Date:

READY TO SUBMIT?

After making all your intended changes, please follow these steps:

1. Finish the launch of your proposal by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right.
2. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.
3. Please note that it is your responsibility as the proposer to see that the proposal is reviewed and receives all necessary approvals. Please be encouraged to reach out to reviewers on each step, if necessary.
4. You can check the status of the proposal by clicking on the workflow status icon  to verify that the proposal has gone to the next step.

The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.

QUESTIONS? contact gradcurriculum@unlv.edu

III. Department Vote Information

Note: This section is to be filled out by the Department Chair on behalf of the department committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify gradcurriculum@unlv.edu).

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information in the fields below, along with the approval. If Dual or Interdisciplinary: add votes from all departments/colleges involved
3. Then approve/reject by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.

The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.

If there were any modifications to the proposal, please enter them in the comments box below:

Comments:

Date faculty voted on proposal: 3/21/2022

Result of vote: 5-0

Manner of vote: ONLINE

IV. College Vote Information

Note: This section is to be filled out by the Academic Associate Dean on behalf of the college/school committee.

(The role has been assigned to the corresponding person on this step. If incorrect, please notify gradcurriculum@unlv.edu).

1. Review the proposal. Discuss and make appropriate revisions.
2. Fill in vote information in the fields below, along with the approval. If Dual or Interdisciplinary: add votes from all departments/colleges involved
3. Then approve/reject by clicking the decisions icon  located to the right of the form. This will display a new decision/approval field on the top right. Click on "approve", add an optional comment if necessary, and then click on the "Make My Decision" button at the bottom to move the proposal forward to the next step. You will see a notification indicating that the proposal has moved forward. You will not be able to edit after moving the proposal forward.

The workflow status icon  will also show you the current step of the proposal at any given time, and who are the reviewers at that step.

Date faculty voted on proposal:

Result of vote:

Manner of vote:

V. Graduate College Use Only - Code Request Items

Note: This section is for graduate college use only.

Academic Organization:

Academic Program Code:

Academic Plan Code:

**Plan Description (30
chars):**

**Transcript
Description:**

Subplan Code:

Subplan Description:

Subplan Type: Track
 Concentration
 Option/Dual
 Embedded/Track

**Subplan on
Transcript?** YES NO

**Effective Date and
First Term Valid:**

**Length / Avg. Time to
Degree:**

CIP code and title:

Other Codes Needed:

**Description /
implementation field
(do not edit)** This program is accredited by: COAMFT. More information can be found at:
unlv.edu/provost/vpaa/accreditation

Comments for Master of Science - Couple and Family Therapy

Curriculog	3/15/2022 7:13 pm Reply
Med Chair has approved this proposal on School/College Associate Dean/ Dean.	
Curriculog	3/15/2022 7:12 pm Reply
Med Chair has approved this proposal on School/College Committee.	
Curriculog	3/15/2022 3:02 pm Reply
CFT Director has approved this proposal on Department Chair.	
Curriculog	3/15/2022 3:02 pm Reply
CFT Director has approved this proposal on Graduate Coordinator.	
Curriculog	3/8/2022 4:28 pm Reply
Graduate Curriculum has approved this proposal on Technical Review.	
Curriculog	3/8/2022 2:25 pm Reply
Sara Jordan has approved this proposal on Originator.	
Curriculog	3/8/2022 2:17 pm Reply
Sara Jordan has launched this proposal.	
Curriculog	3/8/2022 2:14 pm Reply
Sara Jordan imported from the map 2022-2023 - Working Graduate Catalog into the following proposal fields: I. General Information: Department (s) (if Dual or Interdisciplinary please add all departments);, I. General Information: Degree or Certificate Name; , I. General Information: Degree Type; , I. General Information: Program Type; , II. Program Changes: Proposed Curriculum; , V. Graduate College Use Only - Code Request Items: Description / implementation field (do not edit).	